

# Tax Administration Reports Manual[article("action\_icons")]

[article("required\_reading\_flag")] [translation("article:last-modified-on")] 01/06/2020 3:10 pm CST

The Report Manual for Enterprise Infinity, which can be accessed here: [ReportManualEnterpriseInfinity.pdf](#), provides a screen shot, report purpose explanation, and parameters information for every standard report in Enterprise Infinity. The manual is broken out into the following categories:

- Affordable Care Act
- Customer
- Employee Info
- Employee Reporting
- Exports
- Financial
- Forecast
- Log Information
- Order & Assignment
- Productivity
- Sales & Invoicing
- Tasks
- Tax Administration
- Time & Pay
- User Security Setup

**\*Please Note - this article is NOT the complete report manual. The article includes only Tax Administration reports. For the full reports manual please click on the link above.**

Users can access the reports section of Enterprise by selecting "reports" in the navigation tree. All categories available to you will be listed in the main reports dashboard:

**Reports**

▶ tasks appointment

My Favorites

All

Affordable Care Act

Customer

Employee Info

Employee Reporting

Exports

Financial

Forecast

Log Information

Order & Assignment

Productivity

Sales & Invoicing

Tasks

Tax Administration

Time & Pay

User Security Setup

employee

customer

order

assignment

contact

pay / bill

calendar

**reports**

all options ▶

Search...

**ACA Benefit Lookback List Ins Census Mail Export**

Displays a list of employees who a weekly average of hours greater than or equal to an entered amount for a given date range. Report shows DOB, Age, Gender, Hours, Gross and mailing address fields so that you can send this to your insurance

**ACA Benefit Lookback List Insurance Census**

Displays a list of employees who a weekly average of hours greater than or equal to an entered amount for a given date range. Report shows DOB, Age, Gender, Hours and Gross for the given date range as well.

**ACA Consecutive Assignment Worked**

List out employees who have worked each week in the date range for the same customer and averaged over a given amount of hours each week. This is to help find employees who may have had their ACA status coded incorrectly.

**ACA Employee Adjustments**

List out all ACA insurance adjustments processed on employee's checks for a given date range. Displays both the employee paid portion and the employer paid portion.

**ACA Employee Cycles**

Displays all of the employee's ACA cycle data, which is their Measurement, Admin and Stability period start and end dates as well as the # of hours worked in the measurement period

**\*Note:** The reports available to users are based on their individual security roles. You may not see/have access to all reports included in this manual. Please see your manager if you have questions or need access to a report.

## **Tax Administration**

### 1095 Verification

EINC: High Tech Staffing, terrycor Branch Name: Canada 2, Canada the fifth, View Report

Year: 2015 Employee Filter:

Needs 1095: ☐ True ☒ False

1095-C Employee Provided Health Insurance Offer and Coverage

high Tech Staffing

Display employees who have 1095-C Health Insurance offer and Coverage in year :2015

Entity Level (Hierid 2) tempworks SOFTWARE

Branch Name: Memphis SE

Employer Name: High Tech Staffing Employer Identification Number (EIN): 123456789

Employer Address: 3140 Neil Armstrong Blvd #205, Eagan, MN 55121

Employee Name	Social Security Number (SSN)	Employee Address
ARMAS, NOEMI	xxx-xx-3576	123 Apple Street, Appleton, MN 55015

Employee Offer and Coverage								Plan Start Month : 1					
	All 12 Months	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Hours	528.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.50	148.75	192.92	181.23
Fulltime		False	False	False	False	False	False	False	False	False	False	False	False
14 Offer Coverage		1H	1H	1H	1H	1H	1H	1H	1H	1H	1H	1H	1H
15 Employee Share of Lowest Cost	\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16 Applicable Section 4980H Safe Harbor		2A	2A	2A	2A	2A	2A	2A	2A	2B	2D	2D	2D

Pace, Eric	xxx-xx-0388	123 Apple Street, Appleton, MN 55015
Remington, George	xxx-xx-5078	123 Apple Street, Appleton, MN 55015

Purpose:

This report was designed to verify the 1095 data printed matches the data in Enterprise. The report will show the total breakdown per month per the 1095 standards.

Parameters:

1. EINC: A drop down list of all EINC's in the user's current hierarchy. This is a multi-value parameter so all EINC's can be selected, or just one specific EINC or any combination of different EINC's in the list.
2. Branch Name: A dropdown list of all branches in the current hierarchy. This is a multi-value parameter so all Branches can be selected, just one specific Branch can be selected or any combination of different Branches on the list.
3. Year: This is the calendar year.
4. Employee Filter: Allows the filtering of a specific employee name.
5. Needs 1095: Allows the selection of True or False of a 1095 is needed for the year entered.

## 1096 Summary

Year Input: 2015

1096 Summary Test

high Tech Staffing

1096 Summary Test ran for 2015

Entity Level (Hierid 2) tempworks SOFTWARE

High Tech Staffing FEIN: 02-1212210

710 Main St.

Duluth, MN 55124

Contact Name	Phone	Email Address	Fax Number	1 - FEIN	2 - SSN	3 - Forms	4 - Income Tax	5 - Amount Reported	6 - Box 6
Korey	555 555 5555	Korey@tempworks.com	6515551314	02-1212210		4	\$0.00	\$18,186.15	1099-Misc

Purpose:

This report is designed to display data which will appear on the 1096 forms.

Parameters:

1. Year Input: Calendar Year

## DOL Head Count

Weekend Dates Between

1/1/2016

And

4/30/2016

Compatible Juris

Florida - No State Withholding

1 of 1

150%

Find | Next

DOL Head Count

High Tech Staffing

Entity Level (HierId 2)

Shows a count of employees that worked on a weekend date between 1/1/2016 and 4/30/2016 and had a time card for a weekend date that covers the 12th of the month.

Month

Year

Count Employees

Wages

Hours

Einc: 0 High Tech Staffing

Einc: 0 Totals:

\$11,483.25

711.00

January

2016

4

\$1,663.50

145.00

February

2016

1

\$139.75

13.00

March

2016

8

\$7,600.00

438.00

April

2016

4

\$2,080.00

115.00

Report Totals:

\$11,483.25

711.00

tempworks

SOFTWARE

page 1 of 1

generated 5/5/2016 1:43:36 PM by TEMPWORKS\ldwood

Purpose:

This report is used to fill out reports for the Department of Labor. This report displays a count of employees that had federal income tax withheld from their check that had a timecard covering the 12th day of the month. It splits out each month and each year. It also shows the Federal Gross wages.

Parameters:

- Weekend Dates Between:
  - Starting Weekend date for the desired date range
  - Ending Weekend date for desired date range
- Compatible Juris: Select the juris for which the report should be run


## Electronic W2

Status:  Hide Email: ☐ True ☒ False View Report

Year:

1 of 1 100% Find Next

### Electronic W2

High Tech Staffing Entity Level (Hierd 2) 

Displays employees who have Enrolled in Electronic W2

Emp. ID	Last Name	First Name	Enrolled On	Email Address
5759	Aardson	Steve	5/21/2014	test@test.com
5412	Abbott	Sam	1/20/2016	shanna.hartzell@tempworks.com
5022	Abron	Jill	1/19/2016	temp@temp.com
4294967366	Alexanders	Arnoldo	7/29/2014	adamh@tempworks.com
4294971694	Aschbacher	Dayle	8/21/2014	dschallerpmp@yahoo.com
4295003726	Austen	Kate	7/6/2016	kateausen@gmail.com
4295014375	Bellamy	Davin	12/5/2014	dbellamy@email.com
4295014784	Bellson	Norah	9/3/2015	nbellson@zzmail.com
12934	Brell	Dalyce	8/8/2014	dalyce14@hotmail.com
4294971942	Ellis	Katrina	6/2/2015	stephanie@tempworks.com
4295014315	Falcon	Maltese	9/9/2014	mfalcon@email1.com

#### Purpose:

Displays a list of employees who have opted in for the electronic W2's, who have opted out of electronic W2's or who have not taken any action.

#### Parameters:

1. Status: Choose which W2 election to be displayed
2. Hide Email: Choose whether or not to display the employee email on the result list
3. Year: Calendar Year

### Employer Tax Setup Verification List

# Employer Tax Setup Verification List

High Tech Staffing

Entity Level (Hieid 2)



Employerids and current unemployment rates as of 5/5/2016

State Name	State ID	Suta ID	Suta Rate	Limit
<b>Employer Info</b>		<b>Employer Address</b>		
Employer Name:	High Tech Staffing	Street	701 Main St.	
Legal Name:	High Tech Staffing L	Street 2		
EINC	0	City	Duluth	
Fed Employer ID:	021212212	State	MN	
Phone	555-555-5555	Zip	70139	
		Country	United States of America	
<b>Mag Media</b>		<b>Mailing Address</b>		
PIN	1234	Street	701 Main St.	
Contact	Joe	Street 2		
Phone	(555) 555-5555x	City	Duluth	
Email		State	MN	
Contact Method	Email	Zip	70139 - 1234	
Preparer	Self-Prepared	Country	United States of America	
Federal BP PIN	1234			
Taxes Filed Externally?	Yes	Print W2's Externally?	No	
Taxes Paid Externally?	No	Skip new Hire Reporting?	No	
Armed Forces - Americas Alberta Aberdeenshire Armed Forces - Europe Anglesey Alaska Alabama - ESA Alabama - ESA				
	6548318621	12345	5.40 %	\$39,700.00
	X	55555	2.70 %	\$8,000.00
	X	55555	0.06 %	\$8,000.00

Purpose:

This report is designed to allow you to verify the company specific tax rates, id and mailing addresses. It lists out all of your state unemployment and income tax employer ids that are listed in the TempWorks system along with your unemployment rates and limits, which are active as of the date the report was created

This is a great report to use for auditing your unemployment rates and limits each year to ensure that they are set correctly. This report does not show employee portions of unemployment.

Parameters:

1. Employer: A dropdown list of all employers in the user's current hierarchy. This is a multi-value parameter so all employers, just one specific employer or any combination of different employers in the list can be selected.



## Federal 941

Start Date	1/1/2016	End Date	3/31/2016
Employer	High Tech Staffing L		

1 of 1 | 100% | Find | Next

### Federal 941

High Tech Staffing

Entity Level (HierId 2)



941 info for checks between check date 1/1/2016 and 3/31/2016

EIN: 021212212

Year: 2016

Name: High Tech Staffing L

Quarter: 1

Address: 701 Main St.

Duluth	MN	70139
City	State	Zip

Number of employees who received wages, tips, or other compensation for the pay period including: Mar. 12 (Quarter 1), June 12 (Quarter 2), Sept. 12 (Quarter 3), or Dec. 12 (Quarter 4)			1	70
2	Wages, tips, and other compensation		2	\$1,787,765.85
3	Income tax withheld from wages, tips, and other compensation		3	\$642,779.35
			<b>Calculated Amount</b>	
			<b>Withheld Amount</b>	
5a	Taxable social security wages	\$346,761.18 X 0.124	\$42,998.39	\$42,998.48
5b	Taxable social security tips	X 0.124		
5c	Taxable Medicare wages & tips	\$1,788,261.18 X 0.029	\$51,859.57	\$51,859.80
5d	Taxable wages & tips subject to Additional Medicare Tax withholding	\$1,360,000.00 X 0.009	\$12,240.00	\$12,240.00
5e	Add Column 2 line 5a, 5b, 5c and 5d		\$107,097.96	\$107,098.28
6	Total taxes before adjustments (add lines 3, 5e, and 5f)		6	\$749,877.31
7	Current quarter's adjustment for fractions of cents		7	\$0.32

### Schedule B

Month 1

1		9		17		25	162.76
2		10		18	1,330.87	26	2,237.26
3		11	1,112.59	19		27	219.11
4		12	416.91	20		28	2,298.22
5	73.44	13		21	123.19	29	3,211.94
6	583.11	14	169.83	22	298.76	30	
7	2,156.76	15	3,889.64	23		31	
8	27.82	16		24			

Tax liability for Month 1

18,312.21

Month 2

1	41.94	9		17	559.00	25	
2		10	2,164.17	18	849.17	26	202.75
3	105.79	11	444.06	19	2,129.01	27	

Tax liability for Month 2

15,851.01

Purpose:

This report is designed to help you fill out your federal 941 returns. It cannot be printed and filed directly with the IRS since it is not in an acceptable format.

Parameters:

1. Start Date: Starting check date of your desired date range
2. End Date: Ending check date of your desired date range
3. Employer: A drop down list of all employers in the user's current hierarchy. This is a multi-value parameter so all employers, just one specific employer or any combination of different

employers in the list can be selected.

## Federal Tax Deposit

Start Date	1/1/2016	End Date	3/31/2016
Employer	High Tech Staffing L:	Date Filter	Check Date
Branch	Canada 2, Canada Ter:		

1 of 1


150%

Find | Next

Federal Tax Deposit

High Tech Staffing

Entity Level (Hierd 2)



Federal taxes withheld from checks with a Check Date between 1/1/2016 and 3/31/2016, from the following selected branches: 'All Branches Selected'.

Branch Name	EFica	CFica	EMed	EMed Sup	CMed	Fed Inc Tax	Total
High Tech Staffing L FEIN: 021212212 EINC: 0							
CardiffUK	\$24.63	\$24.63	\$5.76	\$0.00	\$5.76	\$44.17	\$104.95
Memphis NE	\$1,432.72	\$1,432.72	\$335.08	\$0.00	\$335.08	\$2,897.13	\$6,432.73
Memphis NW	\$325.69	\$325.69	\$76.18	\$0.00	\$76.18	\$447.30	\$1,251.04
Memphis SE	\$12,089.79	\$12,089.79	\$2,827.54	\$0.00	\$2,827.54	\$22,223.08	\$52,057.74
Memphis SW	\$7,626.41	\$7,626.41	\$22,685.34	\$12,240.00	\$22,685.34	\$617,167.67	\$690,031.17
High Tech Staffing L Total:	\$21,499.24	\$21,499.24	\$25,929.90	\$12,240.00	\$25,929.90	\$642,779.35	\$749,877.63
Report Total:	\$21,499.24	\$21,499.24	\$25,929.90	\$12,240.00	\$25,929.90	\$642,779.35	\$749,877.63

page 1 of 1

generated 5/5/2016 2:07:46 PM by TEMPWORKS\ldwood

### Purpose:

This report shows you a breakdown of your federal deposit amount. This report should always be run by the check date when you are making your deposit to the IRS. The Weekend Bill date filter is to allow you to balance with your other reports such as the Management report.

### Parameters:

1. Start Date: Starting date of your desired date range
2. End date: Ending date of your desired date range
3. Date Filter: A drop down determining what field your date range filters on
  - Weekend Bill of the check
  - Check date of the check
4. Branch: A drop down list of all branches in the user's current hierarchy. This is a multi-value parameter so all branches, just one specific branch or any combination of different branches in the list can be selected.
5. Employer: A drop down list of all employers in the user's current hierarchy. This is a multi-value parameter so all employers, just one specific employer or any combination of different employers in the list can be selected.

## Invoice Sales Tax



Start Date	1/1/2016	End Date	3/31/2016	
Group By	Tax	Date Type	Weekend Bill	
Branch	Canada 2, Canada Ter			

1 of 2
150%
Find | Next

### Invoice Sales Tax

High Tech Staffing

Entity Level (Hierd 2)

Sales Tax on invoices with a Weekend Bill between 1/1/2016 and 3/31/2016., from the following selected branches: '(All Branches Selected)'.

Customer	Customer Id	Invoice Date	Invoice Number	Invoice Amount	Tax	Amount	Percentage	Weekend Bill
<b>City of Minneapolis - MN Sales Tax</b>				<b>City of Minneapolis - MN Sales Tax Total:</b>		<b>\$331.52</b>		
Ping Pong Ball Co.	4295010401	1/15/2016	46444	\$1,120.86	City of Minneapolis - MN Sales Tax	\$80.86	7.78%	1/10/2016
Ping Pong Ball Co.	4295010401	1/29/2016	46497	\$1,176.90	City of Minneapolis - MN Sales Tax	\$84.90	7.78%	1/24/2016
Ping Pong Ball Co.	4295010401	3/4/2016	46600	\$1,120.86	City of Minneapolis - MN Sales Tax	\$80.86	7.78%	2/28/2016
Ping Pong Ball Co.	4295010401	3/15/2016	46664	\$1,176.90	City of Minneapolis - MN Sales Tax	\$84.90	7.78%	3/13/2016
<b>City of Minneapolis - MN Sales Tax - Goods</b>				<b>City of Minneapolis - MN Sales Tax - Goods Total:</b>		<b>\$116.63</b>		
LemonDrop Electric	4295009981	1/27/2016	46482	\$1,616.63	City of Minneapolis - MN Sales Tax - Goods	\$116.63	7.78%	1/24/2016
<b>County of Brevard - FL Sales Tax</b>				<b>County of Brevard - FL Sales Tax Total:</b>		<b>\$402.67</b>		
Blyss Cosmetics	4295009897	1/7/2016	46305-1	(\$36.89)	County of Brevard - FL Sales Tax	(\$2.09)	6.00%	1/3/2016

#### Purpose:

This report shows you the breakdown of the sales tax calculated on your invoices. It is designed to be the detail report to the Sales Tax Deposit report.

#### Parameters:

1. Start Date: Starting date of your desired date range
2. End Date: Ending date of your desired date range
3. Date Type: A drop down determining what field your date range filters on.
  - Weekend Bill of the invoice
  - Invoice Date of the invoice
4. Branch: A drop down list of all branches in the user's current hierarchy. This is a multi-value parameter so all branches, just one specific branch or any combination of different branches in the list can be selected.
5. Group By: A list of the different fields to group the data into on the report. Has the following options:
  - Branch
  - Customer
  - Tax
  - Invoice Date
  - Weekend Bill

#### Local Tax Detail

Start Date

1/1/2016

End Date

3/31/2016

Tax Type

City Tax, County Tax, : ▾

Date Filter

Check Date ▾

Tax State

Minnesota, Alaska, Al. ▾

1

of 3


159%

Find | Next

Local Tax Detail

High Tech Staffing

Entity Level (Hiekl 2)



Local taxes for employees with a check between Check Date 1/1/2016 and 3/31/2016.

Last Name	First Name	Middle	SSN	Address	City	State	Zip	Juris	Description	Amount Taxable	Amount Tax	
Einc: 0 High Tech Staffing												
Tax Type: City Tax												
City Tax: ASHTABULA OH												
Resident												
Feliciano	Joaquin		xxx-xx-6212	1211 Deserter St	Ashtabula	OH	44004	XOHA28354	ASHTABULA OH	\$664.00	\$11.95	
									Resident Total	Employee Count: 1	\$664.00	\$11.95
									ASHTABULA OH Total	Employee Count: 1	\$664.00	\$11.95
City Tax: CLEVELAND OH												
Non-Resident												
ZZAdjTest	ZZAdjTest		xxx-xx-1566			MN		XOHC618506	CLEVELAND OH	\$1,100.00	\$22.00	
									Non-Resident Total	Employee Count: 1	\$1,100.00	\$22.00
									CLEVELAND OH Total	Employee Count: 1	\$1,100.00	\$22.00
City Tax: ERIE CITY PA												

#### Purpose:

This report shows you the detail of the local taxes withheld from employee's checks. It is designed to be the detail of the State - Local Tax Deposit for the local taxes.

#### Parameters:

1. Start Date: Starting date of your desired date range
2. End Date: Ending date of your desired date range
3. Date Filter: A drop down determining what field your date range filters on
  - Check Date of the check
  - Weekend Bill of the check
4. Tax Type: A list of different local tax types. You can select one or multiple types. The report has the following options:
  - City Tax
  - County Tax
  - School Tax
5. Tax State: This is a list of all the states in your TempWorks system. This field allows you to select which state(s) you would like to view. This is a multi-value parameter so all states, just one specific state or any combination of different states in the list can be selected.

#### Move Wages and Recalc Pre Tax Adj Results

Start Date of Correction Run	1/1/2014	End Date of Correction Run	12/31/2014
Type of Correction	MoveWages	Employer	High Tech Staffing: EINC - 0
Group By	Tax Juris		

1 of 17										Find	Next
---------	--	--	--	--	--	--	--	--	--	------	------


  

### Move Wages and Pre Tax Adjustments Results

High Tech Staffing

Entity Level (Hieird 2)

Displays changes made as a result of move wages or recalculate pre tax adjustment functions when the date the function was executed falls between 1/1/2014 & 12/31/2014.



Employee	Employee ID	ChkID	Check Date	Juris	Juris Gross	Amount Taxable	Amount Tax	Pre Tax Adj	Date Correction Run	Weekend Bill of Correction	Payrollrun ID of Correction	Rep Who Ran Correction
<b>ALHOH</b>												
Jennings, Greg	4295004491	4295010632	3/31/2014	ALHOH	\$10.00	\$0.00	\$0.00	\$0.00	12/19/2014	12/14/2014	12499	ericg
Barr, Anthony	4295004546	4295010724	5/13/2014	ALHOH	\$25.00	\$0.00	\$0.00	\$0.00	12/22/2014	12/14/2014	12510	ericg
Crichton, Scott	4295004550	4295010723	5/14/2014	ALHOH	\$10.00	\$0.00	\$0.00	\$0.00	12/19/2014	12/14/2014	12497	ericg
Crichton, Scott	4295004550	4295010723	5/14/2014	ALHOH	\$15.00	\$0.00	\$0.00	\$0.00	12/22/2014	12/14/2014	12512	ericg
Crichton, Scott	4295004550	4295010739	5/20/2014	ALHOH	\$25.00	\$0.00	\$0.00	\$0.00	12/22/2014	12/14/2014	12511	ericg
<b>Group Totals</b>					<b>\$85.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>				
<b>ALSINGLE</b>												
Moline, Irene J	4294969502	4295010503	2/27/2014	ALSINGLE	\$10.00	\$0.00	\$0.00	\$0.00	12/18/2014	12/14/2014	12492	ericg
Barr, Anthony	4295004546	4295010724	5/13/2014	ALSINGLE	\$25.00	\$0.00	\$0.00	\$0.00	12/18/2014	12/14/2014	12491	ericg
Barr, Anthony	4295004546	4295010733	5/14/2014	ALSINGLE	\$10.00	\$0.00	\$0.00	\$0.00	12/18/2014	12/14/2014	12491	ericg
<b>Group Totals</b>					<b>\$45.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>				
<b>ALSUTA</b>												
Griffen, Everson	4295004435	4295010581	3/12/2014	ALSUTA	\$10.00	\$0.00	\$0.00	\$0.00	12/19/2014	12/14/2014	12496	ericg
Griffen, Everson	4295004435	4295010699	5/8/2014	ALSUTA	\$20.00	\$0.00	\$0.00	\$0.00	12/19/2014	12/14/2014	12496	ericg
<b>Group Totals</b>					<b>\$30.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>				
<b>AZ01</b>												
Moline, Irene J	4294969502	4295031247	12/16/2014	AZ01	\$12.00	\$0.00	\$0.00	\$0.00	12/18/2014	12/14/2014	12488	jmoline
Moline, Irene J	4294969502	4295031248	12/16/2014	AZ01	\$51.00	\$0.00	\$0.00	\$0.00	12/18/2014	12/14/2014	12488	jmoline
<b>Group Totals</b>					<b>\$63.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>				
<b>AZ06</b>												
Griffen, Everson	4295004435	4295010776	6/18/2014	AZ06	\$28.00	\$0.00	\$0.00	\$0.00	12/23/2014	12/21/2014	12524	ericg
<b>Group Totals</b>					<b>\$28.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>				
<b>CAM2</b>												

Purpose:

Displays changes made as a result of moving wages or recalculating pre-tax adjustment functions when the date the function was executed falls between the start and end date selected.

Parameters:

1. Start Date of Correction Run: Starting date of the desired date range. This will filter on the actual date the payroll run was processed.
2. End Date of Correction Run: Ending date of the desired date range. This will filter on the actual date the payroll run was processed.
3. Type of Correction: Select which type of moved wage runs to be displayed.
4. Employer: This is a drop down list of all employers in the currently hierarchy level. This is a multi-value parameter so all employers can be selected, just one employer may be selected or any combination of different employers may be selected.
5. Group By: This list will display different fields by which to group the data on the report.

NY Disab Worksheet

Start Date 1/1/2016 End Date 3/31/2016  
Date Filter Check Date

1 of 2 150% Find Next

## NY Disab Worksheet

High Tech Staffing Entity Level (Hierd 2)

Disability tax worksheet for check between Check Date 1/1/2016 and 3/31/2016.

Company Name: High Tech Staffing L  
Company FEIN: 21212212

Number of Employees	Males	Females	No Gender Specified	Total
1st Month	0	1	3	4
2nd Month	1	0	3	4
3rd Month	0	1	4	5
<b>Total</b>	<b>1</b>	<b>2</b>	<b>10</b>	<b>13</b>

Insured wages up to \$340 per employee per check	\$2,136.00
Disability Insurance withheld this quarter totalled	\$10.68
Employee wages up to \$7,000 per employee per year	\$17,939.48

### Purpose:

This report is used for private insurance plans outside of the one provided by the state of New York. It should be run only for 3 month periods.

This report groups data by EIN and shows a total for all EINs.

### Parameters:

1. Start Date: Starting date of your desired date range
2. End Date: Ending date of your desired date range
3. Date Filter: A drop down determining what field your date range filters on
  - Check Date of the check
  - Weekend Bill of the check

## PA LST Tax

Start Date

7/1/2015

End Date

3/31/2016

View

Group By

Einc

Date Filter

Check Date

150%

Find | Next

PA LST Tax

High Tech Staffing

Entity Level (Hicld 2)

tempworks SOFTWARE

PA LST Tax for employees with a check between Check Date 7/1/2015 and 3/31/2016. Grouped by Einc.

Last Name	First Name	Middle	SSN	Einc	Address	City	State	Zip	City Worked	State Worked	Amount Tax
Einc: 0 High Tech Staffing											
Ketum	Blast			0	perm		MN				\$5.00
Riles	Sam		321-64-5455	0	123 Fake St	Eagan	MN	55123			\$5.00
Totals:											\$10.00
Bangor											
Ketum	Blast			0	perm		MN		Bangor	PA	\$5.00
Bangor Totals:											\$5.00
SHAWVILLE											
Riles	Sam		321-64-5455	0	123 Fake St	Eagan	MN	55123	SHAWVILLE	PA	\$5.00
SHAWVILLE Totals:											\$5.00
0 High Tech Staffing Totals:											\$20.00
Report Total:											\$20.00

#### Purpose:

This report is to be used for your PA LST Taxes. It displays the employee residency as well as the city and state in which they worked and where tax was withheld.

#### Parameters:

1. Start Date: Starting date of your desired date range
2. End Date: Ending date of your desired date range
3. Date Filter: A drop down determining what field your date range filters on
  1. Check Date of the check
  2. Weekend Bill of the check
4. Group By: A list of different fields by which the report can be grouped. It has the following options:
  - no grouping
  - EINC
  - Employee
  - Employee State
  - City Worked

## Pre-Tax Adjustments

#### Purpose:

This report displays a list of pre-tax adjustments and the jurisdictions from which they are exempt.

#### Parameters:

- There are no parameters that must be set for this report

## Pre Tax Adjustments

High Tech Staffing

Entity Level (Hierd 2)



Listing of all pre tax adjustments and the tax jurisdictions that they are exempt from.

Jurisdiction	Description
<b>Adjustment: 2015(e), AdjID: 136</b>	
CASDI	California SDI (Disability)
CFica	Employer Portion Social Security tax
CityTax	DE

## Quarter End Error List

### Quarter End Error List

High Tech Staffing

Entity Level (Hierd 2)



Quarter End Error List

☒ Error

The following records are missing Mag Media Contact Info.

Tables Involved: Employer

This error is from having missing the Mag Contact Info in the Employer table so the State knows who to contact if there are issues. Please update this in the Employer table.

Data Integrity Check Error Number: 14

BNC	CompanyFullName	FedEmployerID	MagContact	MagContactPhone	MagContactEmail			
0	High Tech Staffing	021212212	Joe	555-555-5555				

Purpose:

This report is designed to show you a list of errors that were created when running your mag media file export and allows you to see all of the errors for all states and companies. This will enable you to clear them up all at once then re-run your export to get your files.

Parameters:

- There are no parameters that must be set for this report

## Quarter End Mag Media Employee Detail

Year 2012

Quarter 2

View Report

1

of 2

150%

Find | Next

Quarter End Mag Media Employee Detail

High Tech Staffing

Entity Level (Hierd 2)

tempworks SOFTWARE

Employee wage detail for mag media files in year 2012, quarter 2

State	SSN	Employee	SUTA Gross Wages	SUTA Amount Taxable	SUTA Amount Tax	State Amount Taxable	State Amount Tax	SDI Amount Taxable	SDI Amount Tax	Weeks	Hrs	M1	M2	M3
MN SUTA ID: 1234567890 State Inc Tax ID: 1234567890														
MN	xxx-xx-8501	Aardson, Steve	\$110.00	\$110.00	\$1.21	\$1,995.00	\$2.33			3	155			1
MN	xxx-xx-7896	Abron, Jill A	\$7,715.50	\$7,715.50	\$84.88	\$7,715.50	\$428.01			4	479			1
MN	xxx-xx-5896	Alaska, Joe	\$660.00	\$660.00	\$7.26	\$653.40	\$16.88			3	66			1
MN	xxx-xx-9886	Antle, Cody	\$110.00	\$110.00	\$1.21	\$110.00	\$0.00			1	10			
MN	xxx-xx-3477	Backer, Bob	\$110.00	\$110.00	\$1.21	\$110.00	\$0.00			1	10			1
MN	xxx-xx-3547	Bill, John	\$35,775.00	\$28,000.00	\$308.02	\$35,775.00	\$2,520.16			8	403			1

Purpose:

This report is designed to show you, in a layout format, the information included in your quarterly mag media files that are sent into the state unemployment agencies on a quarterly basis.





## Sales Tax Deposit


Start Date	4/11/2016	End Date	5/1/2016
Employer	High Tech Staffing L	Branch	Canada 2, Canada Te

1 of 1 | 150% | Find | Next

### Sales Tax Deposit

High Tech Staffing

Entity Level (Hield 2)



Sales tax charged on invoices with invoice dates from 4/11/2016 through 5/1/2016

Sales Tax Code Desc	Total Bill	Amount Taxable	Sales Tax Amount
<b>Tax Authority: Minnesota Tax</b>			
<b>High Tech Staffing L EINC: 0 FEIN: 021212212</b>			
<b>Branch: Memphis SE</b>			
<b>Jurisdiction: City of Minneapolis - MN</b>			
<b>Customer - Department: Ping Pong Ball Co. - Primary</b>			
City of Minneapolis - MN Sales Tax	\$2,184.00	\$2,184.00	\$169.80
<b>Ping Pong Ball Co. - Primary Total:</b>	<b>\$2,184.00</b>	<b>\$2,184.00</b>	<b>\$169.80</b>
<b>City of Minneapolis - MN Total:</b>	<b>\$2,184.00</b>	<b>\$2,184.00</b>	<b>\$169.80</b>
<b>Jurisdiction: State of Minnesota - MN</b>			
<b>Customer - Department: Bourban Shipping - Sales</b>			
State of Minnesota - MN Sales Tax	\$582.40	\$582.40	\$40.04
<b>Bourban Shipping - Sales Total:</b>	<b>\$582.40</b>	<b>\$582.40</b>	<b>\$40.04</b>

Purpose:

This report is designed for you to make your sales tax deposits to their respective tax authorities. The report can be grouped by Tax Authority, EINC, and Jurisdiction.

Parameters:

1. Start Date: Starting Invoice date of your desired date range
2. End Date: Ending Invoice date of your desired date range
3. Employer: A drop down list of all employers

## State - Local Tax Deposit

Start Date	1/1/2016	End Date	3/31/2016
Employer	High Tech Staffing L:	Compatible Juris	
Filing Frequency	Semi-Weekly, Weekly		

1 of 8


150%

Find | Next

## State - Local Tax Deposit

High Tech Staffing

Entity Level (Hield 2)



Taxes withheld from checks with check dates from 1/1/2016 through 3/31/2016

Tax Description	Compatible Juris	Employer ID	Employee Count	Amount Taxable	Amount Tax
<b>Payment Type: (No Payment Type Setup)</b>					
<b>Frequency: (No Frequency Setup)</b>					
<b>Tax Authority: (No Tax Authority Setup)</b>					
<b>High Tech Staffing L EINC: 0 FEIN: 021212212</b>					
ALLEN	ZINA51017		1	\$230.00	\$2.85
ASHTABULA OH	XOHA28354		1	\$664.00	\$11.95
BRONX MCTMT	ZNYBRMCTMT		1	\$854.00	\$0.00
California SDI (Disability)	CASDI	55555	5	\$109,629.50	\$986.67
California State Tax	CAIncTax	133456879	6	\$1,563,367.50	\$227,772.59
CLEVELAND OH	XOHC618506		1	\$1,100.00	\$22.00
ERIE CITY PA	XP AE411204		1	\$880.00	\$5.98
Florida - No State Withholding	FLIncTax	133456879	12	\$8,483.25	\$0.00
Florida State Unemployment Tax	FLSUTA	133456879	14	\$9,576.74	\$258.57
GA Unemployment Administrative Assessment	GASUTAAA	55555	2	\$580.00	\$0.46

### Purpose:

This report is designed to be used to make your state and local tax deposits. It pulls the payment type, filing frequency, and tax authority from the tax management/tax pay area. If you are not using this, these will not be set up.

The report groups data by Payment Type, Frequency, Tax Authority and EINC.

### Parameters:

1. Start Date: Starting Invoice date of your desired date range
2. End Date: Ending Invoice date of your desired date range
3. Employer: A drop down list of all employers in the user's current hierarchy. This is a multi-value parameter, you can select all employers, any one specific employer or any combination of multiple employers in the list.
4. Compatible Juris: This is a drop down list of all compatible jurisdictions. This is a multi-value parameter therefore, you can select all jurisdictions, just one specific jurisdiction or any combination of multiple jurisdictions from the list.
5. Filing Frequency: This is a drop down list of all filing frequencies. This is a multi-value parameter therefore, you can select all filing frequencies, just one specific filing frequency or any combination of multiple filing frequencies from the list.

## Tax Deposit

Start Date4/11/2016End Date4/17/2016

BranchCanada 2, Canada TeDate FilterCheck Date

EmployerHigh Tech Staffing LCompatible Juris

Group ByCompatible Juris


1 of 3150%FindNext

### Tax Deposit

High Tech Staffing

Entity Level (Hierld 2)

Taxes for checks with Check Date from 4/11/2016 through 4/17/2016 grouped by Compatible Juris, from the following selected branches: '(All Branches Selected)'.



Compatible Juris	Parent Juris	Tax State	Check Date	Amount Taxable	Amount Tax
<b>High Tech Staffing L EINC: 0 FEIN: 021212212</b>					
<b>CA FUTA Credit Reduction</b>					
CA FUTA Credit Reduction	FUTA	CA	4/13/2016	\$625.00	\$13.75
CA FUTA Credit Reduction	FUTA	CA	4/14/2016	\$2,784.00	\$61.25
CA FUTA Credit Reduction	FUTA	CA	4/15/2016	\$1,807.50	\$39.77
<b>CompatibleJuris Total</b>				<b>\$5,216.50</b>	<b>\$114.77</b>
<b>CA Unemployment Employment Training Tax</b>					
CA Unemployment Employment Training Tax	SUTA	CA	4/13/2016	\$625.00	\$0.63
CA Unemployment Employment Training Tax	SUTA	CA	4/14/2016	\$2,784.00	\$2.78
CA Unemployment Employment Training Tax	SUTA	CA	4/15/2016	\$1,807.50	\$1.81
<b>CompatibleJuris Total</b>				<b>\$5,216.50</b>	<b>\$5.22</b>
<b>California SDI (Disability)</b>					
California SDI (Disability)	Disability	CA	4/13/2016	\$625.00	\$5.63
California SDI (Disability)	Disability	CA	4/14/2016	\$2,784.00	\$25.05
California SDI (Disability)	Disability	CA	4/15/2016	\$1,807.50	\$16.27
<b>CompatibleJuris Total</b>				<b>\$5,216.50</b>	<b>\$46.95</b>

### Purpose:

This is an overarching tax deposit report that shows every tax withheld from an employee's check as well as all employer paid taxes. It is grouped by employer then grouped by the specified group by parameter. If this report is being used to file taxes it should always be run by Check Date.

### Parameters:

1. Start Date: Starting date of your desired date range
2. End Date: Ending date of your desired date range
3. Date Filter: A drop down determining what field your date range filters on.
  - Weekend Bill of the check
  - Check Date of the check
4. Branch: A drop down list of all branches in your current hierarchy. This is a multi-value parameter so all branches can be selected, just one branch can be selected or any combination of multiple branches can be selected from the list.

5. Employer: A drop down list of all employers in your current hierarchy. This is a multi-value parameter so you can select all employers, specify just one employer or select any combination of multiple employers from the list.
6. Compatible Juris: This is a drop down list of all compatible jurisdictions. It is a multi-value parameter so you can select all compatible jurisdictions, select just one specific jurisdiction or select any combination of multiple jurisdictions from the list.
7. Group By: This is a list of different fields by which the data can be grouped on the report. The group by can be by:
  - Compatible Juris
  - Parent Juris
  - Tax State

## Tax Deposit Breakout

## Tax List

Start Date: 2/1/2016 ☐ NULL
End Date: 2/29/2016 ☐ NULL

View Report

Date Filter: Check Date
Tax Type: Withholding, Unempl

Payee: Employer, Employee
State: Federal, AK - Alaska, I

Juris:

1 of 2
100%
Find | Next

### Tax List

System

Taxes for checks with Check Date from 2/1/2016 through 2/29/2016

Juris	Tax State	Tax Country	Payee	Description	Type	Compatible Juris	Parent Juris	W2Box	W2Label
CFica	Federal	USA	Employer	Employer Portion Social Security tax	All Other	CFica	CFica		
CMed	Federal	USA	Employer	Employer Portion Medicare tax	All Other	CMed	CMed		
FUTA	Federal	USA	Employer	Federal Unemployment	Unemployment	FUTA	FUTA		
EFica	Federal	USA	Employee	Employee Portion Social Security tax	All Other	EFica	EFica		
EMed	Federal	USA	Employee	Employee Portion Medicare tax	All Other	EMed	EMed		
EmedSup	Federal	USA	Employee	Employee Portion Medicare tax	All Other	EmedSup	EmedSup		
USM	Federal	USA	Employee	Federal- Married	Withholding	FedIncTax	FedIncTax		US
USS	Federal	USA	Employee	Federal-Single	Withholding	FedIncTax	FedIncTax		US
CAFUTA	CA	USA	Employer	CA FUTA Credit Reduction	Unemployment	CAFUTA	FUTA		
CASUTA	CA	USA	Employer	California State Unemployment Tax	Unemployment	CASUTA	SUTA		CA
CASUTAETT	CA	USA	Employer	CA Unemployment Employment Training Tax	Unemployment	CASUTAETT	SUTA		
CASDI	CA	USA	Employee	California SDI (Disability)	Disability	CASDI	Disability		CASDI
CAH	CA	USA	Employee	California Head of Household	Withholding	CAIncTax	StalncTax		CA
CAS	CA	USA	Employee	California Single	Withholding	CAIncTax	StalncTax		CA
IASINGLE	IA	USA	Employee	Iowa Single	Withholding	IAIncTax	StalncTax		
INWH	IN	USA	Employee	Indiana	Withholding	INIncTax	StalncTax		

### Purpose:

This report lists out all of the different payroll taxes that are set up in the TempWorks system. Since most of the reports in the system list only the tax "Juris" field, this report is designed to help you find more information on each individual tax beyond the "Juris" listed. This is especially useful for U.S. local taxes as the Juris code does not tell you the name of which city, school district, or county the tax is for.

This data is also reportable by date range to help you find taxes that were processed between the entered date range. If no date range is entered, the report will list out all taxes we have setup in our system.

### Parameters:



1. Start Date: Starting date of your desired date range
2. End Date: Ending date of your desired date range
3. Date Filter: A drop down determining what field your date range filters on.
  - a. Weekend Bill of the tax
  - b. Check Date of the tax
4. Tax Type: A drop down list of all the different types of payroll taxes in our system. This is a multi-value parameter so they can select all tax types, just one specific tax type or any combination of different tax types in the list. Has the following options:
  - a. Withholding
  - b. Unemployment
  - c. Disability
  - d. Local - City
  - e. Local - County
  - f. Local - School
  - g. Worker Comp (Note: Oregon and Washington Employee Worker Comp charges are processed as a tax in our system)
  - h. All Other
5. Payee: List out the different individuals that are responsible for paying the given tax. This is a multi-value parameter so they can select all Payees or just one specific Payee. Has the following options:
  - a. Employee
  - b. Employer
6. State: A drop down list of all the different states/provinces/regions. This is a multi-value parameter so they can select all states, just one specific state or any combination of different states in the list.
7. Juris: A free text filter that allows you to enter in the specific juris you are wanting to look at or allows you to enter in the beginning portion of the juris and the report will return all juris's that start with the entered value.

### Tax Pay Run Summary

Tax Pay Run ID24524

1of 1

FindNext

Tax Pay Run Summary

System

Summary of tax pay run id: 24524

System Level (Hierid 1)

tempworks<sup>™</sup>software

Taxable Wages			Tax Withheld				
Jurisdiction	Resident	Non-Resident	Total	Resident	Non-Resident	Total	Adjustments Total Payment
Tax Authority: LauraTestCompany			Due Date: 1/31/2011				
Georgia State Tax		\$30,845.00	\$30,845.00		\$1,483.20	\$1,483.20	\$1,483.20
Report Totals:		\$30,845.00	\$30,845.00		\$1,483.20	\$1,483.20	\$1,483.20

page 1 of 1

generated 2/8/2012 3:37:36 PM by TEMPWORKS\jaredg

Purpose:

This report is designed to assist with local taxes that are paid to the same authority. It will display the resident vs. the non-resident tax amounts to enable correct filing of taxes.



Parameters:

1. Tax Pay Run ID: Tax pay run id of the given run to be viewed.

## Unemployment Correction Detail

Start Date	<input type="text" value="1/1/2001"/>	End Date	<input type="text" value="12/31/2015"/>
Branch	<input type="text" value="Canada 2, Canada Test, Can"/>	Date Filter	<input type="text" value="Check Date"/>
Unemployment Type	<input type="text" value="FUTA"/>		

1 of 6

100%

Find | Next

### Unemployment Correction Detail

High Tech Staffing

Entity Level (Hierid 2)

tempworks SOFTWARE

Checks with a correction on them with a Check Date between 1/1/2001 and 12/31/2015, from the following selected branches: '(All Branches Selected)'.

Employee	Check Number	Check ID	Correction / Original Record	Gross Wages	Pre Tax Adjustment	FUTA Wages	Amount Taxable	Amount Tax
High Tech Staffing EINC: 0 FEIN: 154645165								
AZFUTA							Wage Limit:	Current Tax Rate:
Sherman, Erik Steven	208674	4294991033	Original	\$2,048.00	\$0.00	\$2,048.00	\$2,048.00	\$12.29
Sherman, Erik Steven	208674	4294991033	Correction	\$0.00	\$0.00	\$0.00	\$0.00	(\$12.29)
Sherman, Erik Steven		4294991107	Original	\$880.00	\$0.00	\$880.00	\$880.00	\$5.28
Sherman, Erik Steven		4294991107	Correction	\$0.00	\$0.00	\$0.00	\$0.00	(\$5.28)
AZFUTA Totals:				\$2,928.00	\$0.00	\$2,928.00	\$2,928.00	\$0.00
AZFUTA Original Totals:				\$2,928.00	\$0.00	\$2,928.00	\$2,928.00	\$17.57
AZFUTA Correction Totals:				\$0.00	\$0.00	\$0.00	\$0.00	(\$17.57)
FLFUTA							Wage Limit:	Current Tax Rate:
Bailey, Brian John	208686	4294991047	Original	\$500.00	\$0.00	\$500.00	\$500.00	\$4.50
Bailey, Brian John	208686	4294991047	Correction	\$0.00	\$0.00	\$0.00	\$0.00	(\$4.50)
Ferris, Kim	125	4294991193	Original	\$387.00	\$0.00	\$387.00	\$387.00	\$3.48
Ferris, Kim	125	4294991193	Correction	\$0.00	\$0.00	\$0.00	\$0.00	(\$3.48)
Ferris, Kim	135	4294991213	Original	\$427.50	\$0.00	\$427.50	\$427.50	\$3.85

Purpose:

This report is designed to display the detail of the corrections completed to the unemployment calculated on each paycheck. The main reason for a correction is due to a rate change in unemployment rates that is effective for the entire year and the notice is received after the 1st of the year. This report does not show all checks for a given date range, only checks that have had a correction made to them.

Parameters:

1. Start Date: Starting date of the desired date range
2. End Date: Ending date of the desired date range
3. Date Filter: This is a dropdown to allowing the selection of what the date fields filter on:
  - a. Weekend Bill of the check
  - b. Check date of the check
4. Branch: This is a dropdown list of all branches in the current hierarchy view. This is a multi-value parameter so all branches, only one specific branch or any combination of different branches may be

selected.

5. Unemployment Type: Allows the selection of State or Federal Unemployment

## Unemployment Summary

Start Date	4/1/2016	End Date	6/30/2016
Branch	Canada 2, Canada Test, Can	Date Filter	Check Date
Unemployment Type	Federal		

1 of 2 100% Find | Next

### Unemployment Summary

High Tech Staffing Entity Level (Hield 2)

Taxes for checks with Check Date from 4/1/2016 through 6/30/2016, showing active tax rates and limits as of 6/30/2016, from the following selected branches: '(All Branches Selected)'.

Quarter	Quarterly Wages	Pre Tax Adj	FUTA Wages	Amount Taxable	Excess Wages	Amount Tax
<b>High Tech Staffing EINC: 0 FEIN: 154645165</b>						
<b>Federal Unemployment</b>				<b>Wage Limit: \$7,000.00</b>	<b>Tax Rate: 0.6000%</b>	
2016, Quarter 2	\$240,371.21	\$1,474.39	\$238,896.82	\$226,715.82	\$12,181.00	\$1,360.38
n/a Total	\$240,371.21	\$1,474.39	\$238,896.82	\$226,715.82	\$12,181.00	\$1,360.38
<b>CA FUTA Credit Reduction</b>				<b>Wage Limit: \$7,000.00</b>	<b>Tax Rate: 2.2000%</b>	
2016, Quarter 2	\$22,692.78	\$15.00	\$22,677.78	\$22,217.78	\$460.00	\$488.80
CA Total	\$22,692.78	\$15.00	\$22,677.78	\$22,217.78	\$460.00	\$488.80
<b>FL FUTA Credit Reduction</b>				<b>Wage Limit:</b>	<b>Tax Rate:</b>	
2016, Quarter 2	\$9,734.75	\$318.47	\$9,416.28	\$9,416.28	\$0.00	\$0.00
FL Total	\$9,734.75	\$318.47	\$9,416.28	\$9,416.28	\$0.00	\$0.00
<b>IA FUTA Credit Reduction</b>				<b>Wage Limit:</b>	<b>Tax Rate:</b>	
2016, Quarter 2	\$2,081.25	\$0.00	\$2,081.25	\$2,081.25	\$0.00	\$0.00
IA Total	\$2,081.25	\$0.00	\$2,081.25	\$2,081.25	\$0.00	\$0.00

Purpose:

This report is designed specifically to use to file quarterly unemployment returns. \*Note - To fill out the wage detail worksheets use our Unemployment Tax report. The wage limit and tax rate are indicative of the limit and rate in TempWorks that are active as of the entered End Date parameter.

Parameters:

1. Start Date: Starting date of the desired date range
2. End Date: Ending date of the desired date range
3. Date Filter: This is a dropdown determining what field the date range is filtering on
  - a. Weekend Bill of the check
  - b. Check Date of the check

4. Branch: This is a dropdown list of all branches in the current hierarchy. This is a multi-value parameter so all branches, just one specific branch or any combination of different branches may be selected.

5. Unemployment Type: Allows the selection of viewing State or Federal Unemployment

## Unemployment Wage Detail

Start Date: 4/1/2016 End Date: 6/30/2016  
 Branch: Canada 2, Canada Test, Cari Date Filter: Check Date  
 Unemployment Type: FUTA

1 of 11 100% Find | Next

### Unemployment Wage Detail

High Tech Staffing

Entity Level (Hierid 2)



Date range: 4/1/2016 through 6/30/2016 by Check Date, showing active tax rates and limits as of 6/30/2016, from the following selected branches:  
 (All Branches Selected).

Tax State	SSN	Employee	Gross Wages	Pre Tax Adjustment	FUTA Wages	Amount Taxable	Excess Wages	Amount Tax
High Tech Staffing EINC: 0 FEIN: 154645165								
CAFUTA						Wage Limit: \$7,000.00	Tax Rate: 2.2000%	
CAFUTA	xxx-xx-8501	Aardson, Steve	\$6,924.00	\$0.00	\$6,924.00	\$6,464.00	\$460.00	\$142.21
CAFUTA	xxx-xx-8552	Ayala, Hugo	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$22.00
CAFUTA	xxx-xx-5677	Berston, Nora	\$3,424.00	\$15.00	\$3,409.00	\$3,409.00	\$0.00	\$75.00
CAFUTA	xxx-xx-4151	Griffey, Ken	\$1,180.26	\$0.00	\$1,180.26	\$1,180.26	\$0.00	\$25.97
CAFUTA		Ington, Wash	\$1,123.38	\$0.00	\$1,123.38	\$1,123.38	\$0.00	\$24.71
CAFUTA	xxx-xx-9842	Kornster, Nina	\$2,467.50	\$0.00	\$2,467.50	\$2,467.50	\$0.00	\$54.29
CAFUTA		Nia, Cal	\$2,189.88	\$0.00	\$2,189.88	\$2,189.88	\$0.00	\$48.18
CAFUTA	xxx-xx-4949	Norgren, Harper	\$1,810.00	\$0.00	\$1,810.00	\$1,810.00	\$0.00	\$39.82
CAFUTA		Ryan, Nolan	\$824.76	\$0.00	\$824.76	\$824.76	\$0.00	\$18.14
CAFUTA	xxx-xx-8678	Smith, Don	\$1,749.00	\$0.00	\$1,749.00	\$1,749.00	\$0.00	\$38.48
CAFUTA Totals: 10 Employees			\$22,692.78	\$15.00	\$22,677.78	\$22,217.78	\$460.00	\$488.80
FLFUTA						Wage Limit:	Tax Rate:	
FLFUTA	xxx-xx-8936	Abbott, Zayden	\$800.00	\$0.00	\$800.00	\$800.00	\$0.00	\$0.00
FLFUTA	xxx-xx-6345	Adams, Dianna	\$640.00	\$275.00	\$365.00	\$365.00	\$0.00	\$0.00
FLFUTA	xxx-xx-2131	Baker, Susan	\$640.00	\$0.00	\$640.00	\$640.00	\$0.00	\$0.00
FLFUTA	xxx-xx-5845	Bateman, Kathy	\$50.00	\$0.00	\$50.00	\$50.00	\$0.00	\$0.00
FLFUTA	xxx-xx-4635	Braue, Mark	\$1,840.00	\$0.00	\$1,840.00	\$1,840.00	\$0.00	\$0.00
FLFUTA	xxx-xx-2199	Buckley, Gerald P	\$504.00	\$0.00	\$504.00	\$504.00	\$0.00	\$0.00
FLFUTA	xxx-xx-6987	Calamari, Yari	\$208.00	\$0.00	\$208.00	\$208.00	\$0.00	\$0.00
FLFUTA		Dewey, William	\$855.00	\$0.00	\$855.00	\$855.00	\$0.00	\$0.00
FLFUTA	xxx-xx-6857	Gundersen, George	\$272.00	\$0.00	\$272.00	\$272.00	\$0.00	\$0.00
FLFUTA	xxx-xx-5643	Holbrook, Alan H	\$820.00	\$0.00	\$820.00	\$820.00	\$0.00	\$0.00
FLFUTA	xxx-xx-4635	Hunter, Helen	\$320.00	\$0.00	\$320.00	\$320.00	\$0.00	\$0.00
FLFUTA	xxx-xx-1111	Lee, Joe	\$760.00	\$0.00	\$760.00	\$760.00	\$0.00	\$0.00
FLFUTA	xxx-xx-1212	PEACH, JIM	\$247.00	\$43.47	\$203.53	\$203.53	\$0.00	\$0.00
FLFUTA	xxx-xx-8899	Pond, Amy	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
FLFUTA	xxx-xx-4164	Time, Kevin	\$378.75	\$0.00	\$378.75	\$378.75	\$0.00	\$0.00
FLFUTA	xxx-xx-8674	zzSkillstest2, zzSkillste	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00	\$0.00
FLFUTA Totals: 16 Employees			\$9,734.75	\$318.47	\$9,416.28	\$9,416.28	\$0.00	\$0.00

## Unemployment Wage Detail

High Tech Staffing

Count of employees that worked on the 12th of the month for checks with branches: '(All Branches Selected)'.

Tax State	Month	Year	COUNT
<b>EINC: 0 High Tech Staffing</b>			
<b>FEIN: 154645165</b>			
<b>CAFUTA</b>			
CA	April	2016	2
CA	June	2016	6
CA	May	2016	1
<b>FUTA</b>			
Fed	April	2016	28
Fed	June	2016	54
Fed	May	2016	11
<b>FLFUTA</b>			
FL	April	2016	3
FL	June	2016	5
FL	May	2016	2
<b>IAFUTA</b>			
IA	April	2016	1
<b>ILFUTA</b>			
IL	June	2016	1
<b>KYFUTA</b>			
KY	April	2016	4
<b>MNFUTA</b>			
MN	April	2016	14
MN	June	2016	36
MN	May	2016	7

Purpose:

This report is designed specifically to be used to fill out the wage detail portions of unemployment returns. This should be used in conjunction with the Unemployment Summary report. The wage limit and tax rates are indicative of the limits and rates that are active as of the entered End Date parameter. At the end of the report is a breakout of how many employees worked on the 12th day of the 1st, 2nd and 3rd months of the quarter. This data can also be used for completing unemployment returns.

Parameters:

1. Start Date: Starting date of the desired date range
2. End Date: Ending date of the desired date range
3. Date Filter: This is a dropdown determining what field the date range is filtering on
  - a. Weekend Bill of the check
  - b. Check Date of the check
4. Branch: This is a dropdown list of all branches in the current hierarchy. This is a multi-value parameter so all branches, just one specific branch or any combination of different branches may be selected.
5. Unemployment Type: Allows the selection of viewing State or Federal Unemployment

## W-2 Balancing

Start Date	5/1/2016	End Date	6/30/2016
Employee ID			


1 of 17
100%
Find | Next

## W2 Balancing

High Tech Staffing

Taxes from checks with a check date between 5/1/2016 and 6/30/2016

Entity Level (Hierld 2)



Employee ID	Juris	Juris Gross	Pre Tax Adjs	Amount Taxable	Amount Tax
<b>Aardson, Steve</b>					
5759	EFica	\$1,980.00	\$0.00	\$1,980.00	\$122.76
5759	EMed	\$1,980.00	\$0.00	\$1,980.00	\$28.71
5759	EmedSup	\$0.00	\$0.00	\$0.00	\$0.00
5759	USM	\$1,980.00	\$0.00	\$1,980.00	\$100.24
<b>Abbott, Zayden</b>					
4294972588	EFica	\$1,088.00	\$0.00	\$1,088.00	\$67.46
4294972588	EMed	\$1,088.00	\$0.00	\$1,088.00	\$15.78
4294972588	EmedSup	\$0.00	\$0.00	\$0.00	\$0.00
4294972588	USS	\$1,088.00	\$0.00	\$1,088.00	\$81.93
<b>Abootorabi, Deborah J</b>					
5021	EFica	\$600.00	\$154.33	\$445.67	\$27.63
5021	EMed	\$600.00	\$154.33	\$445.67	\$6.47
5021	EmedSup	\$0.00	\$154.33	\$0.00	\$0.00
5021	USS	\$600.00	\$154.33	\$445.67	\$39.76

### Purpose:

This report is designed specifically to be used to fill out the wage detail portions of your unemployment returns. This should be used in conjunction with our Unemployment Summary report. The wage limit and tax rate are the ones in the system that are active as of the entered End Date parameter. At the end of the report there is a break out of how many employees worked on the 12<sup>th</sup> day of the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> months of the quarter. This can be used for filling out your unemployment return.

### Parameters:

1. Start Date: Starting date of the desired date range
2. End Date: Ending date of the desired date range
3. Date Filter: This is a dropdown determining what field the date range is filtering on
  - a. Weekend Bill of the check
  - b. Check Date of the check
4. Branch: This is a dropdown list of all branches in the current hierarchy. This is a multi-value parameter so all branches, just one specific branch or any combination of different branches may be selected.
5. Unemployment Type: Allows the selection of viewing State or Federal Unemployment

## W3 Summary




Year Input
2012
EINC
High Tech Staffing
View Repo

1 of 1
100%
Find | Next

### W3 Summary

High Tech Staffing  
W3 Summary Ran For 2012

Entity Level (Hierld 2)



FEIN: 154645165

Federal Breakdown										
W2 Count	1 - Fed Wages	2 - Fed Tax	3 - SS Wages	4 - SS Tax	5 - Med Wages	6 - Med Tax	7 - SS Tips	8 - Allocated Tips	10 - Dep Care Ben	
103	\$336,745.60	\$72,586.27	\$336,784.55	\$14,135.51	\$336,784.55	\$4,880.16	\$0.00	\$0.00	\$0.00	
	11 - Non Qualified Plans		12a - Deferred Compensation		13 - Third-Party Sick Pay		14 - Third-Party Sick Pay Tax			
	\$0.00		\$38.95							

State Breakdown						
15 - State	State ID Number	W2 Count	16 - State Wages	17 - State Tax	18 - Local Wages	19 - Local Tax
CA	133456879	2	\$1,905.00	\$52.13		
HI	51681981	1	\$2,020.80	\$137.42		
KY	133456879	1	\$3,204.50	\$152.69		
MI	6548318621	1	\$600.00	\$25.48		
MN	12-34567-8-90	79	\$328,809.80	\$20,854.67		
MO	01234567	1	\$1,350.00	\$40.00	\$1,350.00	\$13.50
NY	1234567	5	\$8,640.00	\$265.86		
PA	1334 5687	10	\$8,620.00	\$264.65	\$9,230.00	\$68.67
TN	133456879	2	\$920.00	\$0.00		
WI	133456879	1	\$120.00	\$1.56		
State Totals:		103	\$356,190.10	\$21,794.46	\$10,580.00	\$82.17

Contact Information			
Contact Name	Phone	Fax	Email Address
Joe	555-555-5555	6515551314	

Purpose:

This report displays a summary of information that is used on the W3 form.

Parameters:

1. EINC: This is a dropdown list of all EINCs in the current hierarchy. This is a multi-value parameter so all EINCs can be selected, just one specific EINC can be selected or any combinations of EINC.
2. Year Input: The is the calendar year

[article("required\_reading\_acknowledgement")]