HRCenter Overview

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What is HRCenter[™]?

HRCenter is our online application and on-boarding software. It allows your prospect employees to fill out basic information online that will automatically populate into your database and be seen in both Enterprise and Beyond. When you are ready to hire an employee, you can also forward important on-boarding documents including I-9's and W-4's that employees can fill out and sign electronically via HRCenter. These documents are then saved for your review and added to their employee record.

Supported Platforms

- Chrome, Firefox, Safari, and Edge Latest two major versions
- Internet Explorer Only the latest major version

Want to learn more about the application process?

- Application Process Overview
- Managing Applicants in Enterprise
- Managing Applicants in Beyond

Ready to Get Started and Manage Your Own HRCenter?

Utilize the following admin options to customize your HRCenter:

- Registration page
- Email templates
- Branding in HRCenter

Creating your first application:

- How to Create Pages
- How to Create & Edit Workflows
- How to Create Surveys
- How to Create HTML Hyperlinks
- HRCenter Form Builder
- HRCenter Document Mapping

Advanced options:

- How to Deactivate Workflows
- Electronic Signatures
- HRCenter Data Log

Integration options:

- Equifax Integration
- Clarus WOTC Integration
- ADP-WOTC Integration
- MJA WOTC Integration
- Essential StaffCare Integration

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