

Logging in to Enterprise Overview

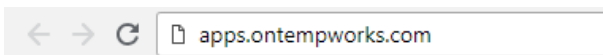
Last Modified on 05/14/2021 10:37 am CDT

Enterprise Login Overview

[Apps.ontempworks.com](https://apps.ontempworks.com) is an enhanced, user-friendly version of the Microsoft Remote Desktop Protocol that was created as a way to access Enterprise using the latest version of RDP. It provides all of the performance benefits of using remote desktop while having the application appear as if it is running locally on the user's workstation. Connecting to Enterprise in this manner is commonly known as a "2-tier" connection, because it does not connect to data portals. The below instructions will help you emulate a local version of Enterprise while using a terminal server application.

How To Log in to Enterprise

1. Navigate to apps.ontempworks.com using any internet browser:



2. Login using your Enterprise login credentials. Be sure to include "Host\" before your username:

Domain\user name:

Password:

Security

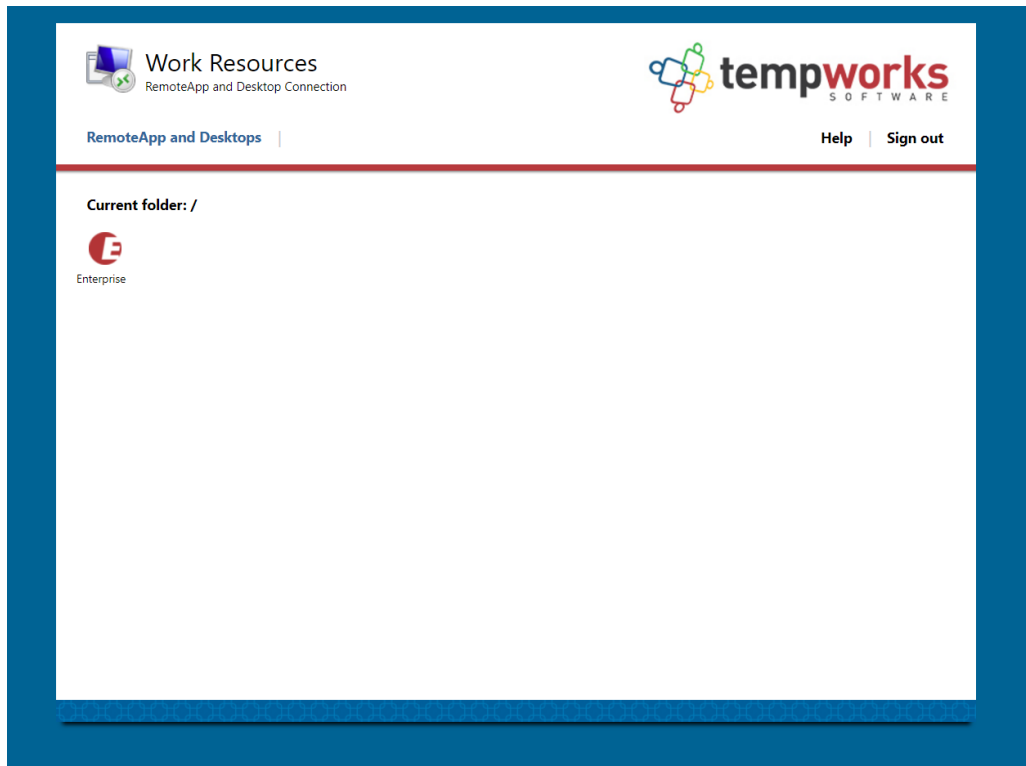
Warning: By logging in to this web page, you confirm that this computer complies with your organization's security policy.

Sign in

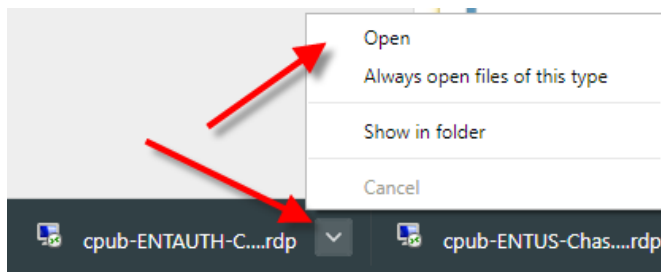
To protect against unauthorized access, your RD Web Access session will automatically time out after a period of inactivity. If your session ends, refresh your browser and sign in again.

NOTE Make sure you are using the correct backslash of \ and not / when signing in!

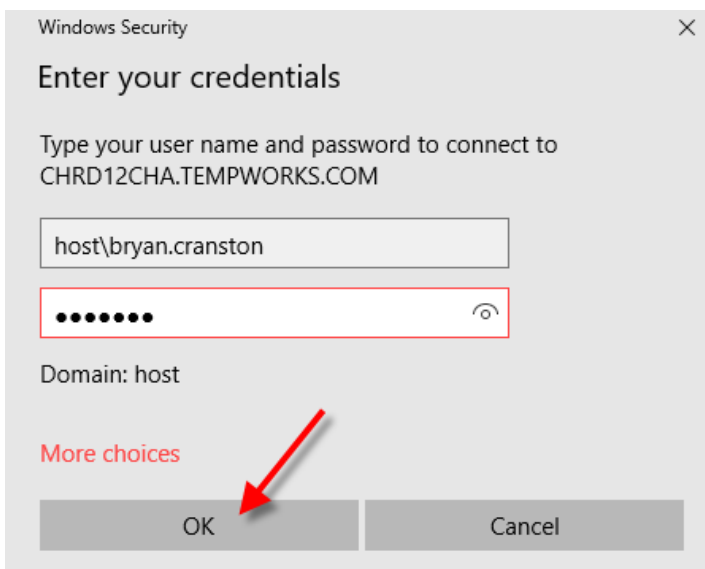
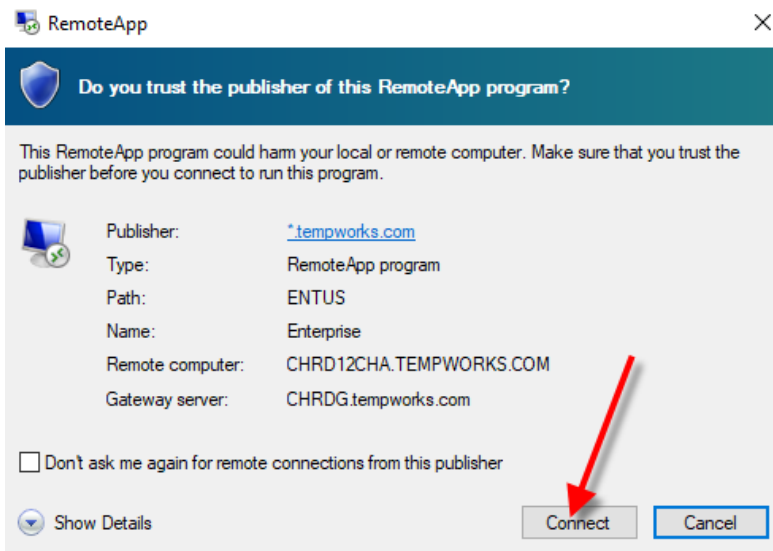
3. Click the "Enterprise" icon. A small RDP file downloads to your desktop:



4. Open the downloaded file and accept all security warnings:



5. Enter your Enterprise login credentials (again, you will need to use "host\" before entering your username). The remote desktop terminal session loads and displays the Enterprise interface.

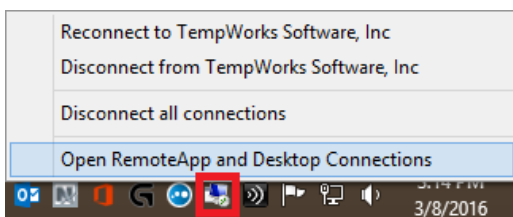


Adding the Enterprise Access Shortcut to Desktop

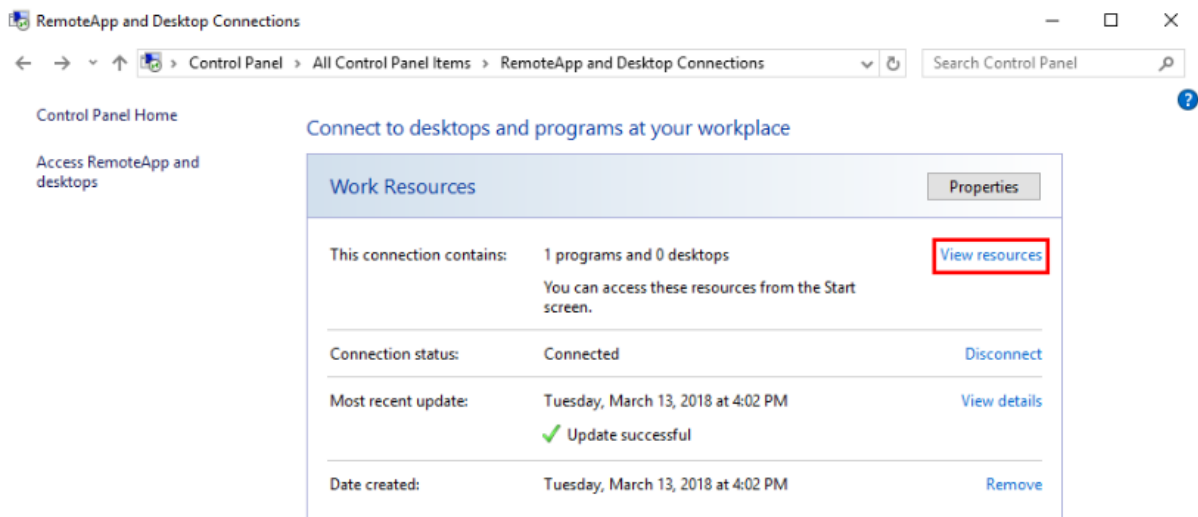
Below is a file that will create a shortcut to Apps. This creates a simple and easy way to load the software without having to go through a web browser: [How to Add an Enterprise Shortcut to the Desktop](#)

AppsOnTempWorks.zip

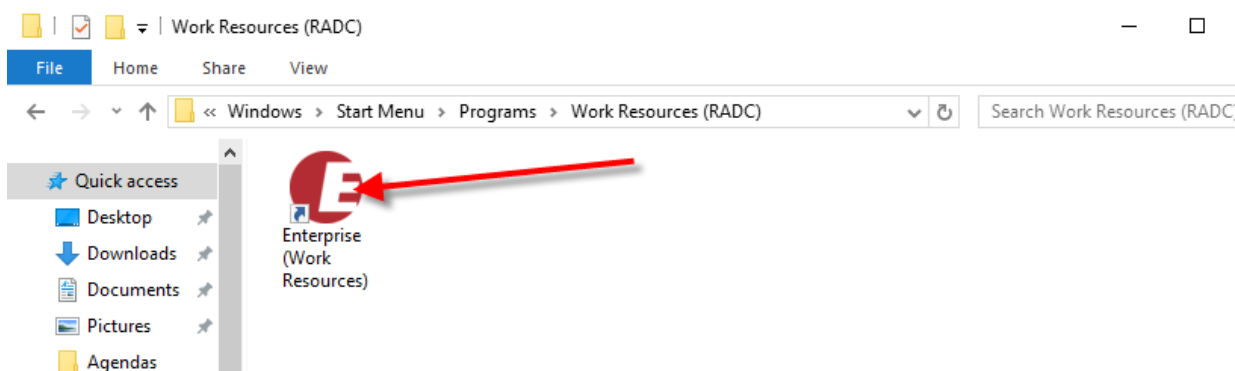
1. Locate and right-click on the RemoteApp and Desktop Connections icon in the task bar. Select 'Open RemoteApp and Desktop Connections'.



2. Click the 'View resources' link located on the right side. This will open a window where you will be able to see the shortcut for Enterprise:



3. Select the Enterprise logo to drag and drop it to your desktop.



Accessing Local Drives and Folders

1. Search for and open an employee record
2. Select their Documents page, using the menu located on the left
3. Click on the "Upload New File" icon located on the top right corner of the main window
4. Click on the "Folder" icon next to the file path text box
5. Browse to your folder location using the Windows Explorer pane. Because you are connecting through RDP, you will need to select your Network folder and Terminal server client first:

· > Network > tsclient

Symfile Connection and Mapping Network Drives

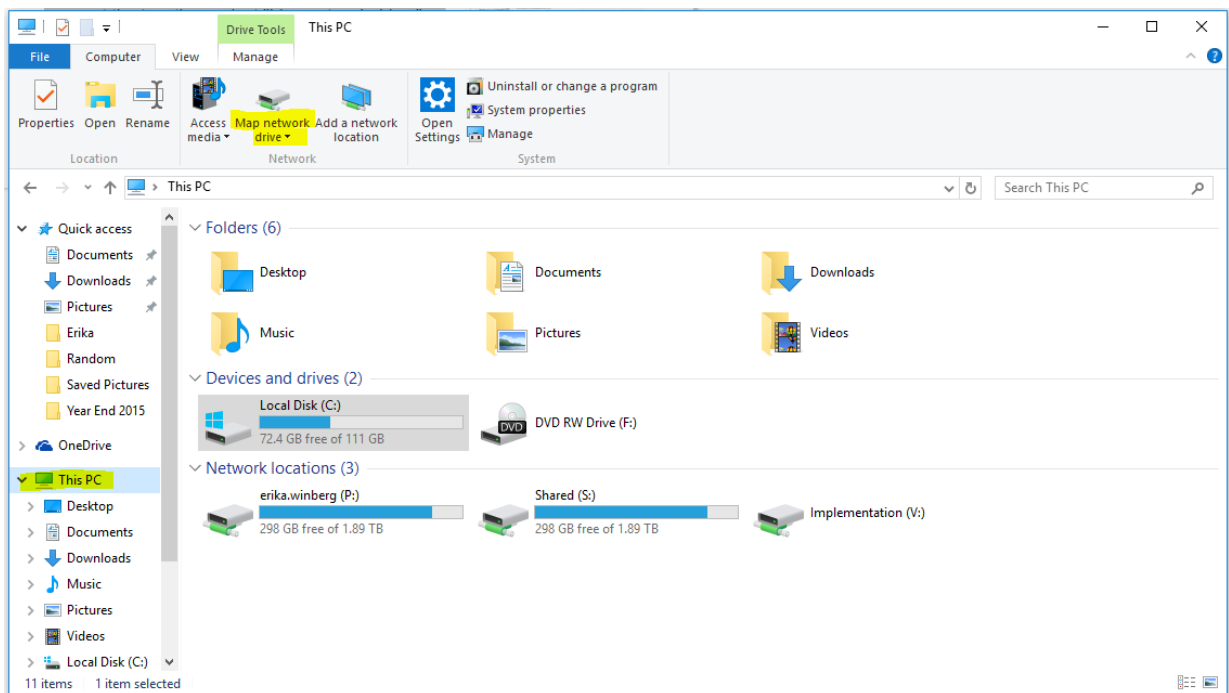
Symfile Connection:

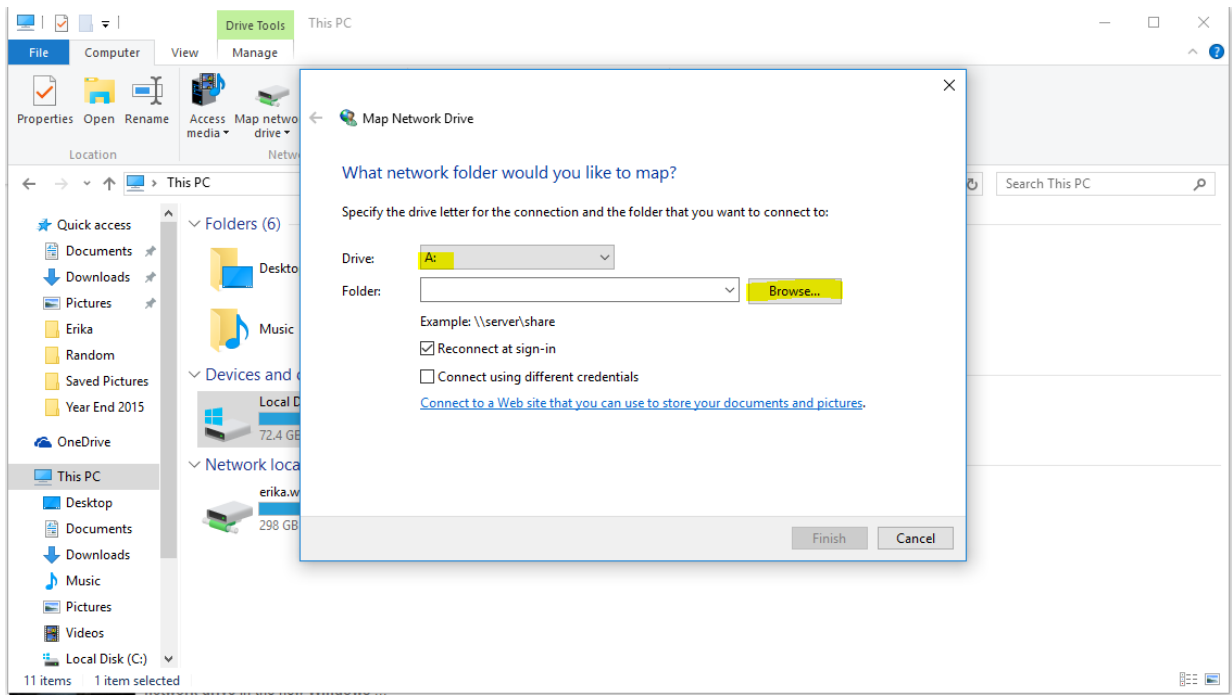
1. Below is a batch file that will create a symfile connection to folders added as favorites on your local PC. When running this file, please **do not** enter "Host\" before your username. [Map_Desktop.zip](#) This can be used to map shortcuts to your 'Desktop' and 'Documents' folders for easy access within Enterprise.

2. Run the RDPShortcuts.bat file, located inside the zip file. You will be prompted by Windows User Access Control to confirm you want to open the file. Click 'Yes'. The file will run using the 'Windows Command Prompt'. When the command prompt window opens it will prompt you for your username. You will not need to include the "Host\" before your username. Enter your username and hit 'Enter'. It will let you know that it has mapped the user account to the current Windows account. Press any key to continue and the window will close. The shortcuts to your Desktop and Documents folders will now be available, when saving or loading documents.

Mapping Network Drives:

1. Open 'File Explorer' and select 'This PC', from the Computer tab.
2. Click the 'Map network drive' icon in the ribbon menu at the top, then select 'Map network drive'.
3. Select the drive letter you want to use for the network folder, then hit 'Browse...!' to map to your 'Favorites' or local folders.





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