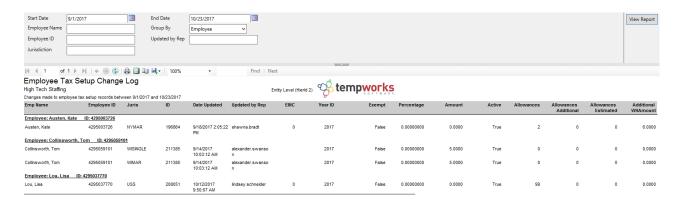
# **Employee Tax Setup Change Log Report**

Last Modified on 05/22/2018 1:39 pm CD7

### **Employee Tax Setup Change Log**

## Purpose:

This report is designed to show you all of the logged changes made to employee's tax setup records. This is a great report to see who changed the exemptions, additional withholding, etc. in order for you to follow up with them to see why they made the given change.



### Parameters:

- 1. Start Date: The starting date updated of your desired date range.
- 2. End Date: The ending date updated of your desired date range.
- 3. Employee Name: Filters by a given employee based upon their name.
- 4. Group By: A list of different fields to group the data into on the report. Has the following options:
  - a. (no grouping)
  - b. Employee

- c. Employee Jurisdiction
- d. Updated by Rep
- 5. Employee ID: Allows you to filter by a specified employee ID.
- 6. Updated by Rep: Allows you to filter by a specific rep name to see what changes they've made.
- 7. Jurisdiction: Allows you to filter by a tax jurisdiction.

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