

Invoice Adjustment Register Report

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Invoice Adjustment Register

Purpose:

This report displays a list of invoices within a given date range that possess an invoice adjustment. It yields the billing amount, the adjustment amount, as well as the invoice amount.

Invoice Number	Customer	Customer ID	Weekend Bill	Billing Amount	Invoice Adj	Adj Text	Invoice Amount
Weekend Bill: 01/21/18							
7001028	Worthington Industries	4295009906	1/21/2018	\$412.65	\$10.32	ACA Surcharge	\$422.97
Group Totals:				1 Adjustment	\$412.65	\$10.32	\$422.97
Weekend Bill: 11/05/17							
538	Auntie Biotic's Apothecary	4295013180	11/5/2017	(\$1,052.48)	\$1.00	ACA Surcharge	(\$1,051.48)
47841	Auntie Biotic's Apothecary	4295013180	11/5/2017	\$1,144.00	\$1.00	ACA Surcharge	\$1,145.00
545	Reagans Autobody	4295013177	11/5/2017	\$4,424.00	\$4.00	ACA Surcharge	\$4,743.22
547	Stearns Trailers	4294999757	11/5/2017	\$1,624.00	\$4.80	ACA Surcharge	\$1,628.80
47842	Stearns Trailers	4294999757	11/5/2017	\$965.40	\$24.14		\$1,059.15
47842	Stearns Trailers	4294999757	11/5/2017	\$965.40	\$3.24	ACA Surcharge	\$1,059.15
Group Totals:				6 Adjustments	\$8,070.32	\$38.18	\$8,583.84
Weekend Bill: 11/12/17							
555	Jumping Jacks	4295011653	11/12/2017	\$600.00	\$30.00	ACA Surcharge	\$630.00
556	Jumping Jacks	4295011653	11/12/2017	\$200.00	\$10.00	ACA Surcharge	\$210.00
572	Scametek Steel	4294000618	11/12/2017	\$960.00	\$12.00	ACA Surcharge	\$972.00

Parameters:

1. Start Date: Starting date of your desired date range
2. End Date: Ending date of your desired date range
3. Branch: A drop- down list of all branches in the user's current hierarchy. Is a multi-value parameter so they can select all branches, just one specific branch, or any

combination of different branches in the list.

4. Date Filter: A drop- down determining what field your date range filters by.

a. Invoice Date

b. Weekend Bill Date

5. Customer Filter: Enter a client name to display that client's details only.

6. Group By

a. Date Filter

b. Due Date

c. Branch

d. Customer -Department

e. AdjText

f. No Grouping

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