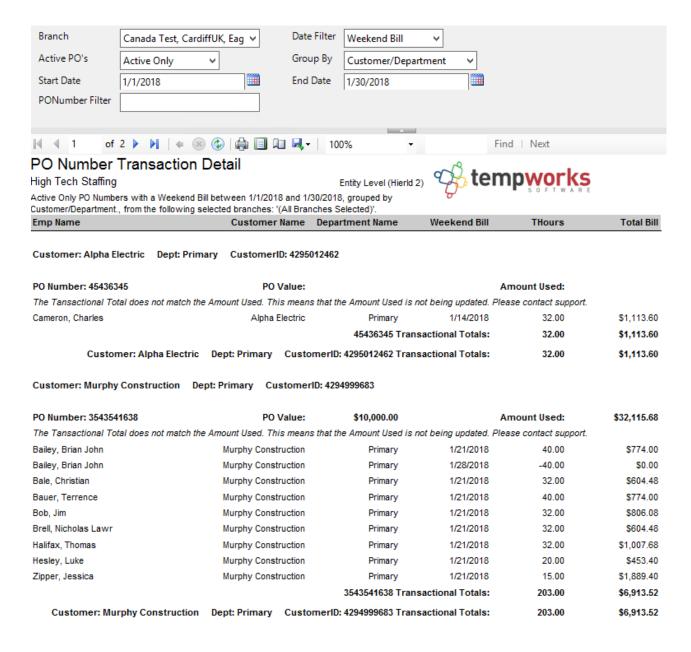
## PO Number Transaction Detail Report

Last Modified on 02/01/2018 3:52 pm CST

## **PO Number Transaction Detail**

Purpose: This report shows you all of the transactions processed that were linked to a PO. It is a great report to compare the transactions processed under a specific PO vs. the PO value. A message will show up when the transaction total does not match the amount used on the PO record itself.



## Parameters:

- 1. Branch: A drop-down list of all branches in the user's current hierarchy. Is a multi-value parameter so they can select all branches, just one specific branch or any combination of different branches in the list.
- 2. Date Filter: A drop-down determining what field your date range filters on.
  - a. Weekend Bill of the transaction
  - b. Weekend Date of the transaction
- 3. Active PO's: A list of different active filtering options to allow for selection of active and non-active PO's. Has the following options:
  - a. Active Only
  - b. In-Active Only
  - c. Show All
- 4. Group By: A list of different fields to group the data into on the report. Has the following options:
  - a. Branch
  - b. Customer/Department
  - c. PO Number Active Status
  - d. Date Filter
  - e. (no grouping)
- 3. Start Date: Starting date of your desired date range
- 4. End Date: Ending date of your desired date range
- 7. PONumber Filter: Allows you to filter for a specific PO or for PO's that start with a specified value.

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