Direct Deposit Register Report

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Direct Deposit Register

Purpose: This report shows you all checks that are setup to be deposited via direct deposit and the amount that is supposed to be deposited. This report is a good report to use in conjunction with the ACH Verification report. The "Ach Verifications Report" will show you the total amount that went to each account and this report will show you the breakdown of the checks that went into that amount.

Parameters:

- Start Date: Starting date of your desired date range

- End Date: Ending date of your desired date range

- Group By: A list of different fields to group the data into on the report. Has the following options:

  - Branch

  - Check Date

- Date Filter On: A drop down determining what field your date range filters on.

  - Check Date

  - Weekend Bill Date

- Sort By: A list of different fields to sort the data within the specified group. Has the following options:

- Employee Name
- Check Id
- Check Number
- Check Date
- Branch: A drop down list of all branches in the user's current hierarchy. Is a multi-value parameter so they can select all branches, just one specific branch or any combination of different branches in the list.

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