

Buzz - Setting up Facial Recognition

Last Modified on 07/07/2021 1:59 pm CDT

Note If you are interested in utilizing the Buzz™ app, please contact your TempWorks Account Manager.

What is Facial Recognition?

Buzz mobile app allows your employees to clock in and out from their phone while on a job site. To help ensure your employee is clocking in at work, you can choose to utilize facial recognition to verify the employees identity when using the Mobile Time Punching functions. If you haven't set up Buzz to work with TimeClock punches yet, see [Buzz - Setting Up Mobile Time Punching](#).

Setting Up Facial Recognition

Note Before you can utilize Facial Recognition Punching, you must first work with your Account Manager to ensure the Facial Recognition is available on your Buzz App. You must be a WebCenter admin to complete this setup process.

Before setting up Facial Recognition, we recommend:

- First setting up Mobile Time Punching: [Buzz - Setting Up Mobile Time Punching](#)
- Giving your employees access to Buzz: [Buzz - Inviting Employees to Buzz](#)

Turning on the Face Verification Configuration

In order for employees to utilize facial recognition for punching, you must first enable the configuration in WebCenter.

1. Navigate to the WebCenter Admin portal
2. Select Config tab



3. Select the TimeClock Category

Category
Adjustments
Candidate Statuses
Cost Centers
Customer
Customer Candidate
Document Types
Employee
Miscellaneous
Notifications
Order
Pay Codes
Required Documents
Timecard
TimeClock
TimeClock Rules

4. Find the Enable Face Verification configuration & select Show Rules
5. Create a rule to enable for a specific Customer or Department
 - For more information on creating rules see [Administration: Intro to Configurations](#).

Enable Face Verification Default: false [Hide Rules \(11\) ▼](#)

Used by the Tempworks phone application. If turned on, employees will be required to take a picture of themselves with their phone when they punch and the punch will not succeed unless the picture is verified to be the employee.

Rules



When: Customer ▼ is Buy N Large (4295013744) ▼ Use: True False Add Rule

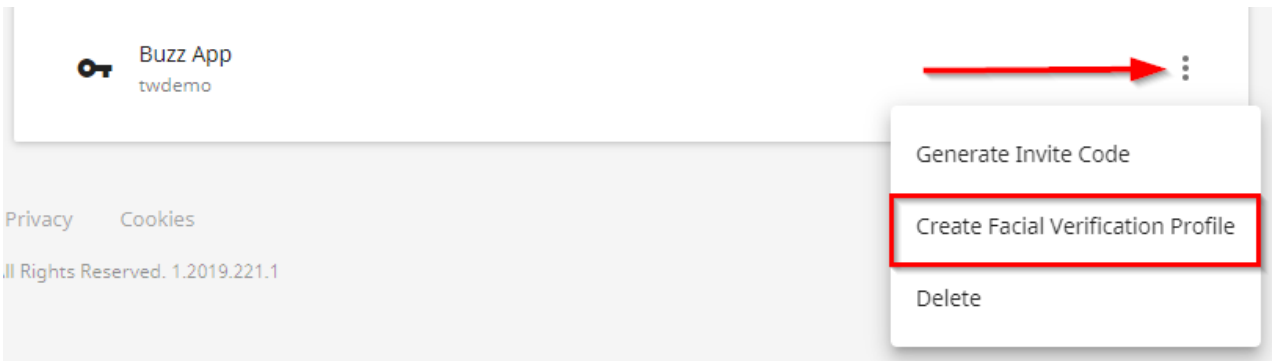
[Edit](#) When Customer is Woods Enterprise (4295014298) Default - 1 ✕

Use True

Creating the Employee's Facial Recognition Profile

Each employee that you want to utilize Facial Recognition Punching will need to set up their Facial Verification Profile. The verification profile is set up via their device to ensure they can clock in via Facial Recognition.

To enable a user to create their profile, navigate to the employee's record in Beyond. Navigate to their Web User Account Details (Via the  charm) and select the 'Create Facial Verification Profile' action in the  menu beside the Buzz app web user product.



A new window opens. Select Yes, to prompt the employee to setup their Face Verification Profile.

Create Facial Verification Profile

Prompt User To Setup Face Verification Profile On Next Login (**Buzz App**)?

NO

YES

The employee will be prompted to set up their profile within the app. The setup process takes approximately 5 minutes to complete. For instructions on how to set up the profile, see [Facial Recognition Tips & Tricks](#).

Note Employees will be prompted with a notification that say, "Onboarding Required." They need to choose View Terms and Conditions and select Accept, this is accepting the legal terms, and allows them to use the biometric facial recognition feature. If you would like to see a copy of those terms, you can here, <https://www.tempworks.com/biometric-privacy-policy/>.

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