

Unemployment Summary Report

Last Modified on 11/05/2019 9:07 am CST

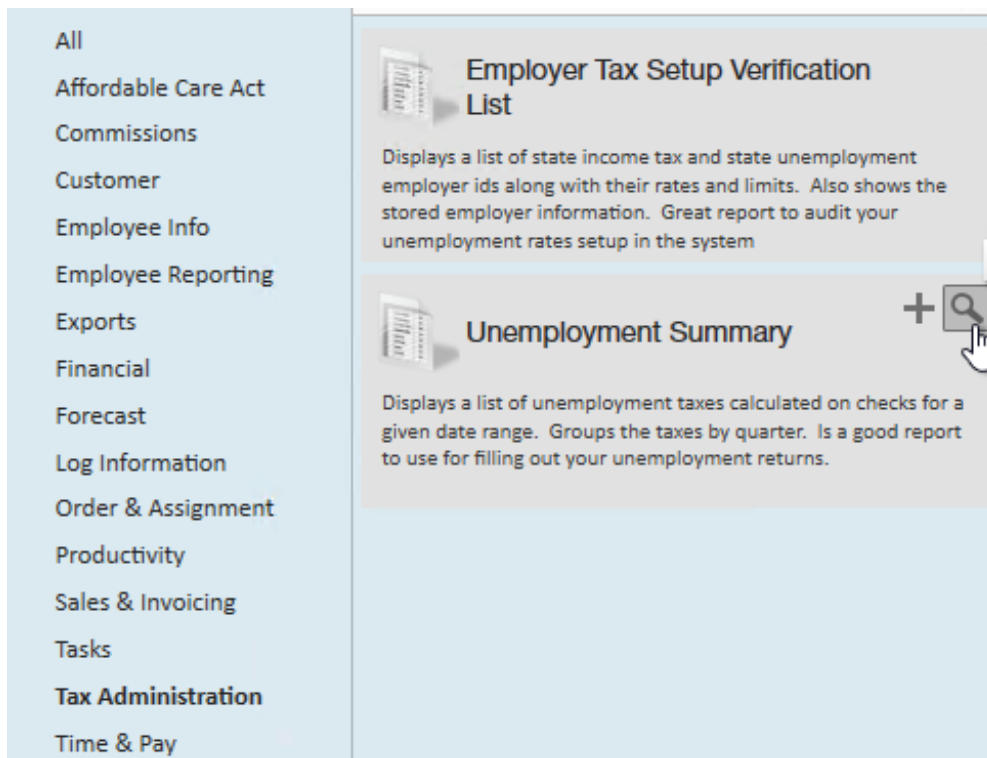
Purpose

This report is designed specifically to use to file quarterly unemployment returns.

Note To fill out the wage detail worksheets use our Unemployment Tax report. The wage limit and tax rate are indicative of the limit and rate in TempWorks that are active as of the entered End Date parameter.




Where You Can Run This Report

This report can be run in Enterprise under All Options > Reports. Select the Tax Administration category on the left.



You can also run this report in Beyond under the B menu > Reports. Select All Reports and

search by the report name or select the Tax Administration report group.

	Unemployment Correction Detail Displays a list of checks that have had the unemployment tax corrected on them. Shows both the original and then the correction lines.	Tax Administration	☆
	Unemployment Summary Displays a list of unemployment taxes calculated on checks for a given date range. Groups the taxes by quarter. Is a good report to use for filling out your unemployment returns.	Tax Administration	☆
	Unemployment Wage Detail Shows the individual checks detail for all unemployment taxes for both state and federal unemployment. Is a good report for filling out the wage detail portions of your unemployment returns.	Tax Administration	☆

Parameters

Branch	Canada Test, CardiffUK, Eag	Date Filter	Check Date
Start Date		End Date	
Unemployment Type	Federal		

1. **Start Date:** Starting date of the desired date range
2. **End Date:** Ending date of the desired date range
3. **Date Filter:** This is a dropdown determining what field the date range is filtering on
 - **Weekend Bill:** Processing week of the check (always a sunday) see [Time Entry Part 1: The Basics](#) for more information
 - **Check Date:** Date check was printed/set for
4. **Branch:** This is a dropdown list of all branches in the current hierarchy. This is a multi-value parameter so all branches, just one specific branch or any combination of different branches may be selected.
5. **Unemployment Type:** Allows the selection of viewing State or Federal Unemployment

Related Articles