HRCenter 201: Reviewing Applications in Beyond

Last Modified on 04/18/2024 3:32 pm CDT

Welcome to Beyond University's HRCenter Minor

New to the HRCenter Minor? Check out Beyond University: HRCenter Minor Overview.

The HRCenter Minor series is aimed toward recruiters but we welcome all students who want to learn more about the application process in HRCenter and Beyond. During these courses, you will learn more about how applicants can apply for jobs and fill out applications.

Don't forget your coursebook: Beyond University - HRCenter Minor Course Book.docx 📎

Road Map

HRCenter 201: Reviewing Applications in Beyond

This course will walk through how to review applicants who applied via HRCenter and see what information they have completed. We will discuss options for reaching out to applicants that are in progress, unlocking applications as needed, and signing onboarding documents.

Watch the short video before taking the quiz below

Pop Quiz

Test Your Knowledge with the following quick quiz

Loading HRCenter 201: Reviewing Applications in Beyond

Congrats! You've finished this course!

Next Up

Next Required Course: HRCenter 202: Searching for Applicants in Beyond

Description: This course will review how to utilize the onboarding search to find, review, and reach out to applicants who have applied online.

Related Articles