

Release Notes: 04/17/2020

Last Modified on 04/16/2020 4:33 pm CDT

Hope this brings a little ☺ to your day!

NOTICE: Keep up with COVID-19 related updates as we continue to make changes in compliance with new acts and regulations. Check out [Coronavirus, FFCRA, & Paid Sick Leave](#) for more information on on the payroll, message action, and document updates. Stay updated by subscribing to our [COVID-19 category](#):



The screenshot shows a web interface for TempWorks University. On the left is a navigation menu with categories: COVID-19 (selected), Reaching Out to Employees, Beyond, Bridge, and Buzz. The main content area is titled 'COVID-19' with a 'Subscribe' button. Below the title, it states: 'This category contains documentation related to features meant to help support FFCRA, IRS, and continued government response to COVID-19.' Underneath is an 'Articles' section with two items: 'Coronavirus, FFCRA, & Paid Sick Leave' and 'Coronavirus, FFCRA, & Paid Sick Leave In accordance with the Families First'.

Note For all self-hosted clients, as always, ensure you install all updates to give your users the best experience and new features. There is an additional note for self-hosted users at the end of this article.

The Highlights



2020 I-9 Update

After lots of client requests and feedback, we've updated the classic, mobile, and Spanish (for Puerto Rico) versions of our default I-9 in HRCenter to require a SSN.

If your team decides they do not want to require the SSN field, please contact [TempWorks Support Team](#) to change this setting in your system.



COVID UPDATE: CARES Act PPP Report

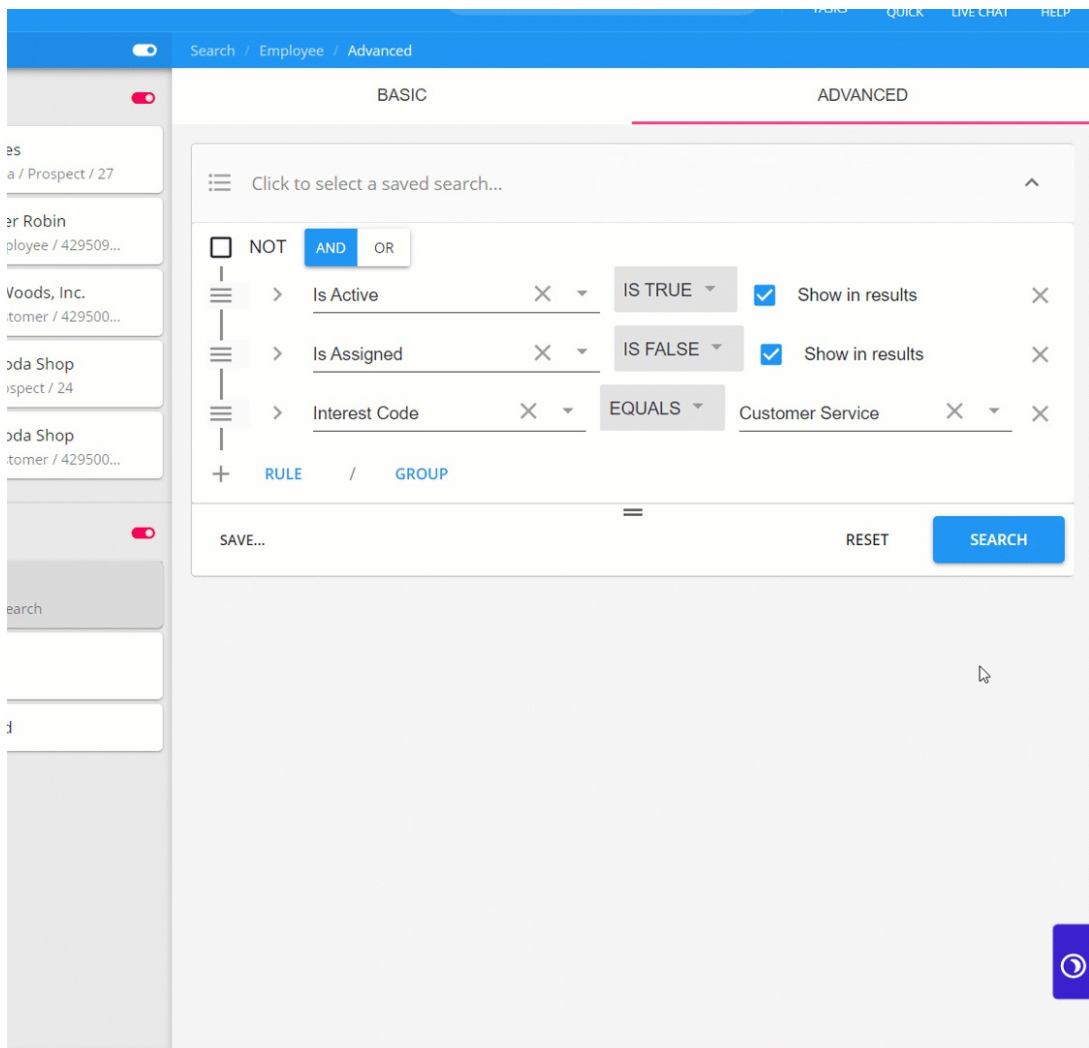
To help your team with grabbing a payroll costs and headcount breakdown for the PPP Loan Application, we've added a new report. This is related to the recently passed Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Check out [CARES Act PPP Loan Report](#) for more information.



Texting in Beyond with Zipwhip

We've released our first texting integration in Beyond. Now you can send mass text messages to employee's or contacts using Beyond and Zipwhip. Text messages are logged on the employee's or contact's record as a message.



Check out [Beyond - Using Zipwhip](#) for more information on how the integration works and [Beyond - Setting Up Zipwhip](#) for more information on how to get started.

Additional Updates

Tax Updates

- We've added a new export to meet IL withholding requirements. Check out our [IL 941 Export](#) for more information.
- OH school district 1207 has been renamed to "Clark-Shawnee LSD"

In Beyond

- The supervisor field found on the employee's record under the story tab > work history has now been separated into the following fields:

The screenshot shows a form for editing a supervisor field. At the top, the label 'Supervisor' is followed by a text input field containing 'Bill'. To the right of the input field is a question mark icon and a red 'CONVERT' button with a hand cursor. Below this, the form is split into two columns. The left column contains 'Supervisor First Name' and 'Supervisor Title' fields. The right column contains 'Supervisor Last Name' and 'Supervisor Email' fields. At the bottom of the form, there are three buttons: 'SAVE AS DRAFT', 'CANCEL', and 'SUBMIT'.

- Supervisor First Name , Supervisor Last Name, Supervisor Title, and Supervisor Email
 - Those that have been using the "supervisor" field for the full supervisor name can convert this into the new fields by editing the work history item - Check out [Beyond - How to Create an Employee Record Story](#) for more information.
- The work history address now has the option for address standardization and will now have a convert option for any imported addresses that come in as one field instead of broken out into address line 1, 2, city, state, etc. Check out [Beyond - How to Create an Employee Record Story](#) for more information.

The screenshot shows a form for editing an address field. At the top, the label 'CONTACT INFORMATION' is followed by the label 'Address' and a text input field containing 'Burnsville, MN'. To the right of the input field is a question mark icon and a red 'CONVERT' button with a hand cursor. Below this, the form is split into two columns. The left column contains 'Street' and 'City' fields. The right column contains 'Street 2', 'State', and 'Country' fields. The 'City' field contains 'Burnsville', the 'State' dropdown menu is set to 'Minnesota', and the 'Country' dropdown menu is set to 'United States of America'.

- Fixed an issue where work history address was not formatted correctly when city and state were blank

In Enterprise

- The employee pay setup screen has been updated to show the Dependents field for State W-4s for those in the 2020 W4 tax year. This has also caused other fields to be moved around on the page (ex. Local taxes are now found on the right side of the screen)

The screenshot displays the 'employee pay setup' interface, organized into several sections:

- general information:** Includes 'Pay Setup Complete' (checked), 'Employee ID' (4294969502), and 'W4 Year' (2020).
- required tax information:** Contains fields for 'Tax Higher Rate', 'Marital Tax Status' (Single), 'Dependent Allowance' (\$0.00), 'Dependents' (4), 'Other Income' (\$0.00), 'Extra Deductions' (0.00), 'Extra Withholding' (\$0.00), 'Federal Exemptions' (0), 'Tax State' (MN), 'State Exemptions' (3), 'State Juris', 'Tax By Employee State', and 'Qualifies for HIRE Act'.
- payment options:** Includes 'Electronic Pay Setup Complete', 'Mail Check and/or Stub' (checked), 'Email Pay Stub' (checked), 'Paycard Requested', 'Paycheck Delivery Code', 'Default Pay Rate', and 'Note to Payroll'.
- affordable care act:** Features 'ACA Status' (Full-Time), 'Admin Status', 'Hire Date' (Set Hire Date), 'Insurance Due', 'Last Eval' (7/8/2014), 'Next Eval', and 'Insurance'.
- local taxes:** A section with a note: 'Local taxes are automatically determined by the employee's zip code. Manual changes should not be necessary.' It includes dropdowns for 'County Tax', 'City Tax', and 'School Tax', each with an 'Exempt' checkbox.

- The proofing report has been updated to more accurately sort by employee, customer, or sequence entered.

The screenshot shows the 'Report Viewer' interface for a 'Timecard Session Review'. The 'Sort By' dropdown menu is open, showing options: 'Customer', 'Employee', 'Customer', and 'Data Entry Sequence'. The 'Customer' option is currently selected. Below the menu, the report title is 'Timecard Session Review' for 'High Tech Staff ng' and 'Activity for session 19537'. A table header is visible with columns: 'Employee', 'Customer', and 'Quantity'.

In HRCenter

- California W-4 form has been updated to the 2020 version
- Fixed an issue on the [Availability Information](#) page where checking the boxes did not clear the required text

- Fixed an issue where [localization](#) (Spanish translation) options were not saving on some pages during page creation
- Updated to the newest URLs for [Insight Background Checks](#)

Self-Hosted Notes:

1.) Login server changes require a manual SQL migration script (20200417_self-hosted_sql_migrations.ps1 from the [TempWorks GitHub repository](#)) to be applied using appropriate paths:

```
> powershell.exe -ExecutionPolicy Bypass -File .\20200417_self-hosted_sql_migrations.ps1 C:\ProgramData\TempWorks\config\login-server
```

2.) Upcoming background check functionality requires a '[JobServiceUrl](#)' [configuration value](#) to be added to the ConnectionStrings section of api-jobservice-server appsettings (see this [example](#)). Be careful to maintain valid JSON!

Congratulations! You've made it to the end of the release notes. Like what you read? Click the thumbs up below.

Related Articles