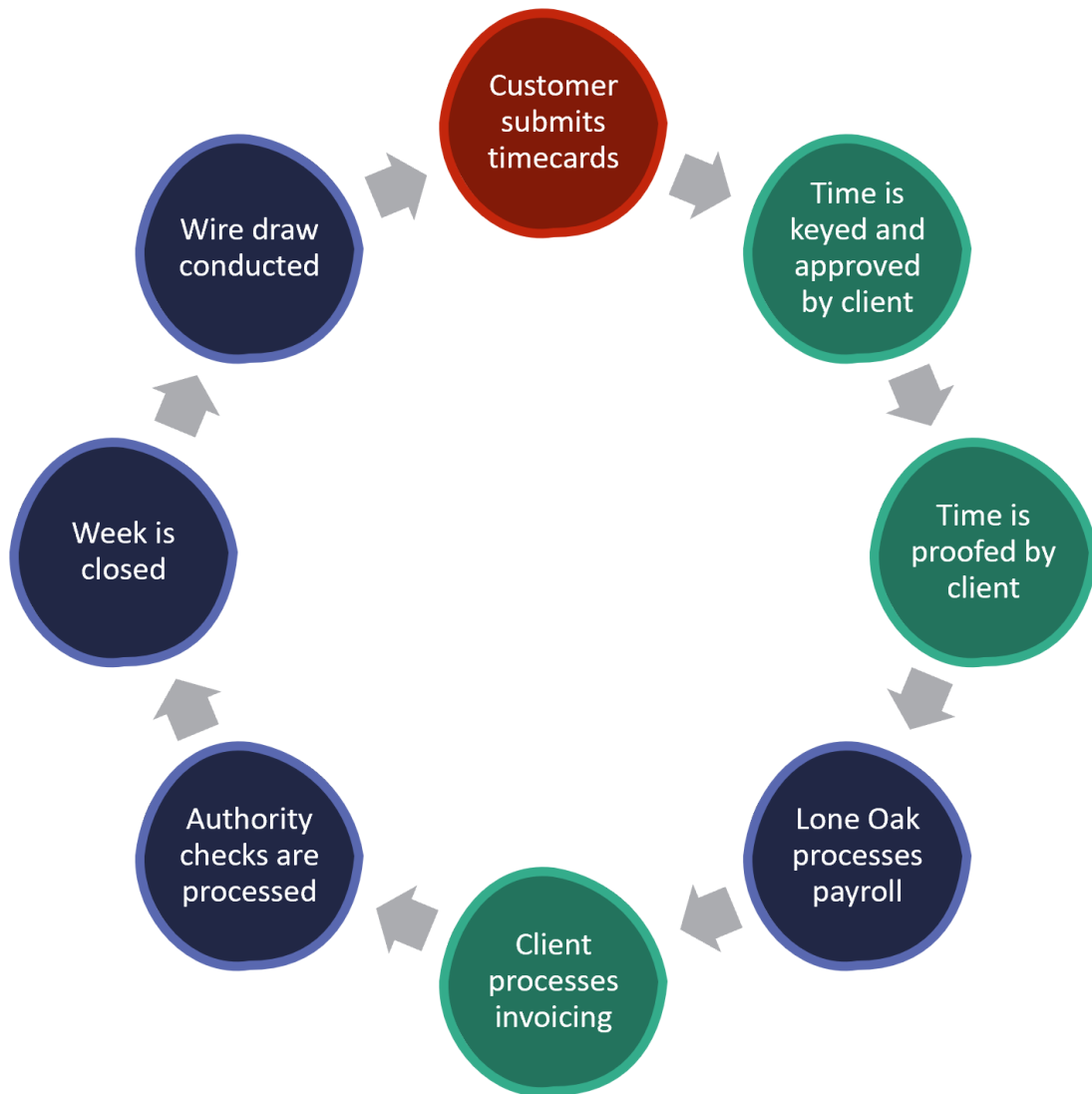





# What to Expect for Your Payroll Week With a Friday Check Date



Last Modified on 12/19/2024 1:13 pm CST



## Overview:







## Process and Deadlines:

|   |  |
|---|--|
|  | <b>By Wednesday at 12:00 PM</b>  |
|  | You have entered all time, proofed all timecards, and notified LOP (via the <a href="#">LOP Help Center</a> ) that payroll is ready to be processed. |
|  | You are now able to begin invoicing!   |

|   |   |
|---|---|
|  | <b>By Wednesday Close of Business</b>                 |
|  | LOP pays all available transactions and posts payroll |

|   |                                |
|---|--------------------------------|
|  | <b>By Thursday at 11:00 AM</b> |
|  | LOP closes the week            |

|  |  |
|--|--|
|   | <b>By Thursday at 1:00 PM</b>  |
|   | Wire is received from you for funds owed to LOP for Payroll to ensure timely delivery of checks  |
|  | LOP then releases payroll to employees following receipt of funds  |
|   | <ul style="list-style-type: none"> <li>• EPay Checks are delivered via ACH</li> <li>• Live Checks are sent via FedEx overnight delivery to delivery address</li> </ul> |
|  | You may run Wire Statement Summary and Wire Amount by EINC reports to review wire details following completion of the wire draw  |

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