

# Wire Detail Reports

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The purpose of this article is to provide instructions on how to run the reports necessary to balance your wire from Lone Oak Payroll.

There are three reports that are helpful:

- [Wire Amount by EINC](#)
- [Wire Statement Summary](#)
- [Tax Collections Deposit](#)

- If you are unable to find these reports in your system, please contact TempWorks Support
- Do not run these reports until you receive notification from your payroll processor that your wire is ready. They may not pull accurate information if the wire has not been initiated
- All reports pull information based on the hierarchy level of the user. To ensure that the information on the report matches the actual wire amounts, you may need to change your hierarchy. For more information on what hierarchy level you should be at when you run these reports, please contact your payroll processor. The hierarchy level may be different for each Lone Oak Payroll client

## Wire Amount by EINC

*Displays the amount needed to be wired each week by WeekendBill date, grouped by branch. Shows all of the amounts that go into that Calculation.*

### Parameters

- Start/End Date: This runs on weekend bill date. This will pull wire detail information for all weekend bill dates that fall within the date parameters entered
- EINC: List of available Entities based on the user's current hierarchy level

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## Wire Statement Summary

*Displays a detailed report showing what figures make up processing by week.*

### Parameters

- Start/End Date: This runs on weekend bill date. This will pull wire detail information for all weekend bill dates that fall within the date parameters entered
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# Tax Collection Detail

*Displays a list of tax amounts that will be collected for tax payments.*

## Parameters

- Employer: List of available Entities based on the user's current hierarchy level
- Branch: List of available Branches based on the user's current hierarchy level
- Compatible Juris: List of available tax jurisdictions
- Date Filter: Select if this should pull information by weekend bill or check date. For weekly balancing, we recommend running by weekend bill to pull all taxes that were processed for a given week. For quarter end balancing, we recommend running by check date to pull taxes based on what will actually be filed.
- Grouping: There are Primary and Secondary grouping options. Select how you want the report to break out.
- Employer Type: Select either EINC or FEIN; this will not affect how data is retrieved or displayed
- ShowUncollectableJurises: Select 'False' to only display tax amounts that Lone Oak Payroll collects for.

## Related Articles