

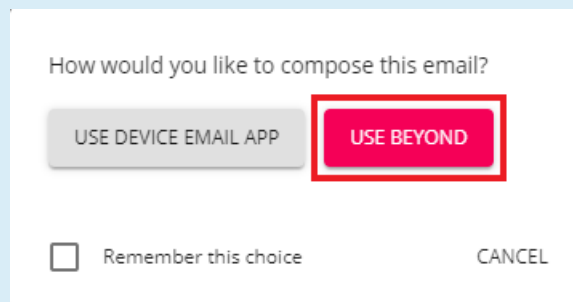
Beyond - Notification Service

Last Modified on 04/27/2026 3:32 pm CDT

Overview

To improve the stability of email delivery in Beyond, and to support future enhancements to our notification capabilities, TempWorks is introducing a new cloud-based Notification Service.

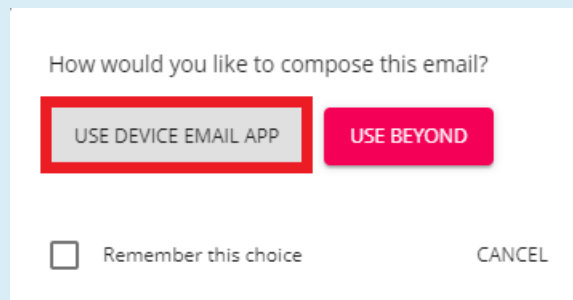
Note You will need to be configured with the Notification Service in order to continue utilizing Beyond's built-in email platform. In the event you are **not** setup with the Notification Service, you will **not** be able to compose emails directly within Beyond via the "Use Beyond" option:



How would you like to compose this email?

Remember this choice

You can continue utilizing the email functionality in Beyond via the "Use Device Email App" option when attempting to compose an email. This will open either a separate browser window or the intended email application.



How would you like to compose this email?

Remember this choice

Do I Need to Upgrade?

Upgrading to Notification Service

Are you a Self-Hosted client?

Yes

No

You are not impacted yet
No action is currently required.

Do you utilize Microsoft 365 or a similar provider for SMTP emailing in Beyond?

Future Risk

Once email providers are disabled, you will no longer be able to compose emails within Beyond. You will need to utilize the "Device Email App" option within Beyond or plan to migrate to the Notification Service.

No

Yes

No migration is needed
Continue utilizing the "Device Email App" option within Beyond.

Proceed with Setup of the Notification Service

Pre-Requisites

The following are required to be setup with the Notification Service:

- Registered Domain
- Access to your DNS records
- User as a member of a [Security Group](#) with the "Create and Manage Email Accounts for Notification Service Domains" permission:

Permissions (1 Visible, 71 Not Visible)

66 Selected

🔍 email

✕

- Create and Manage Email Accounts for Notification Service Domains.
Allows a user to create, edit, delete, and adjust Notification Service email domains.

Note In the event you do not currently own a Domain, you will need to register a Domain. Popular Domain registration service include:

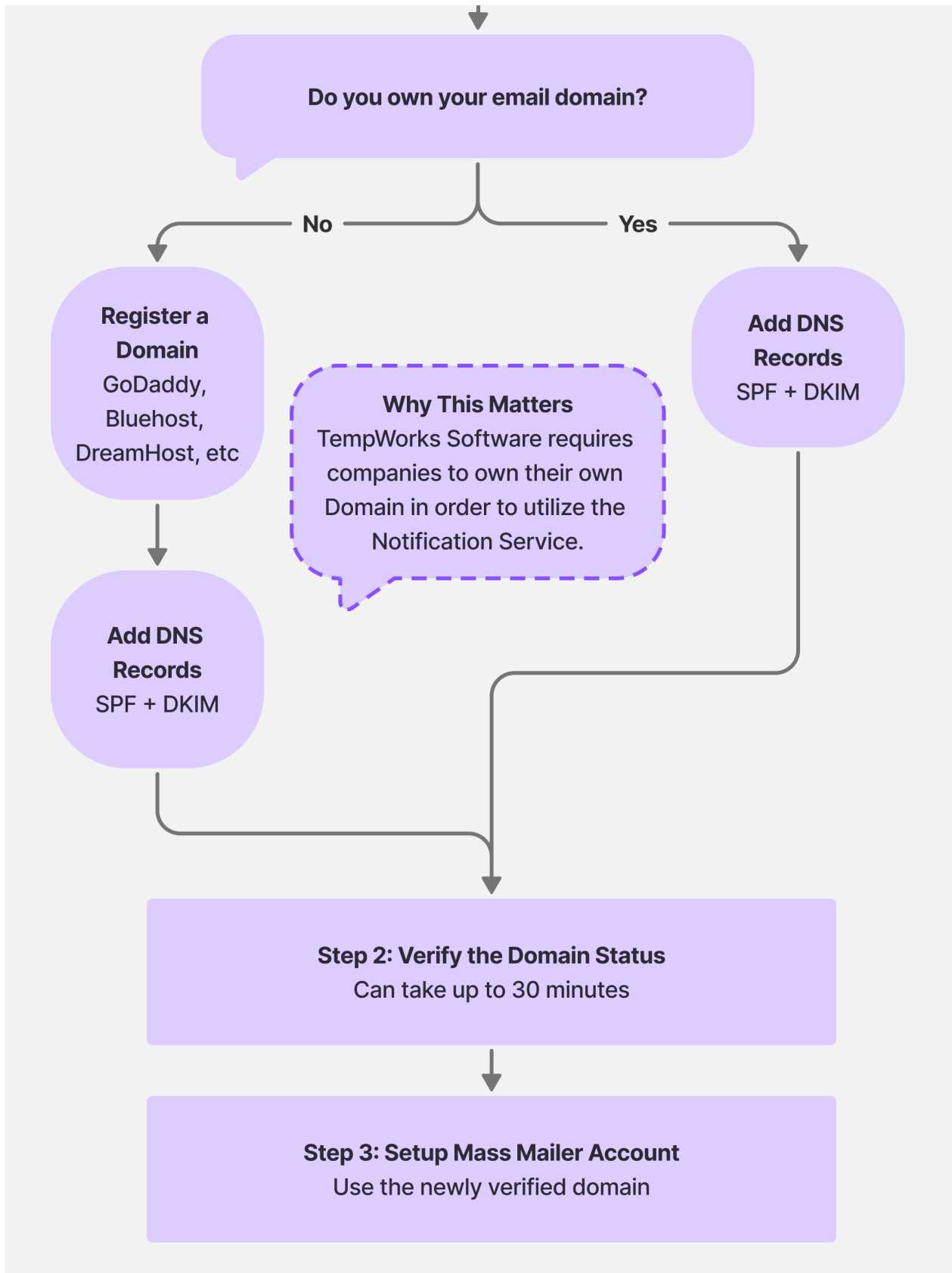
- Godaddy.com
- DreamHost
- Bluehost

Note In the event you do not own your email domain, you will not be able to utilize the Notification Service.

Once the above points are confirmed, setup can be completed within Beyond.

Beyond Setup

Step 1: Register and Verify Domain within Beyond
System Settings > System Email > Domains

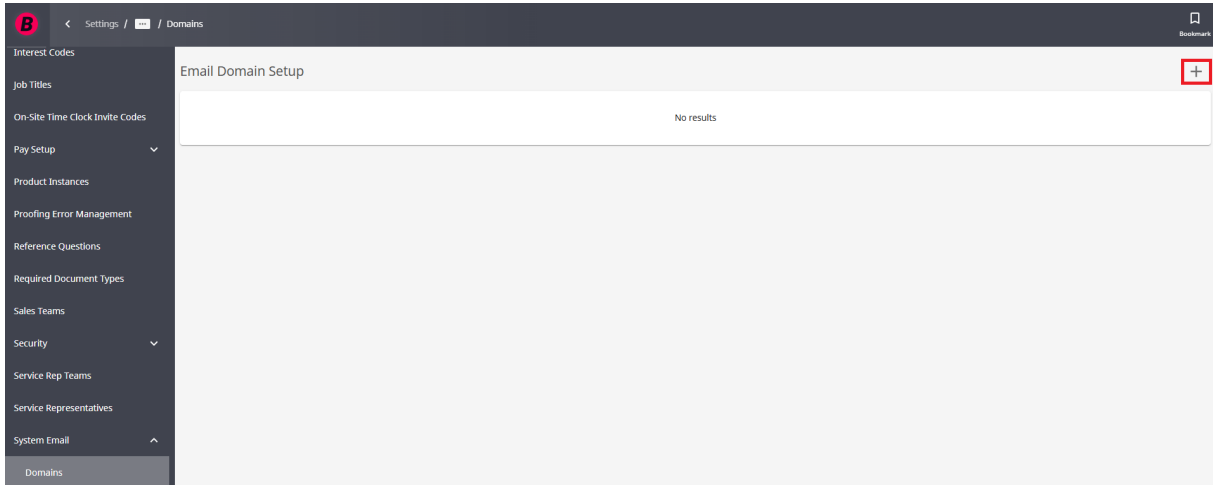


Creating a Domain within Beyond

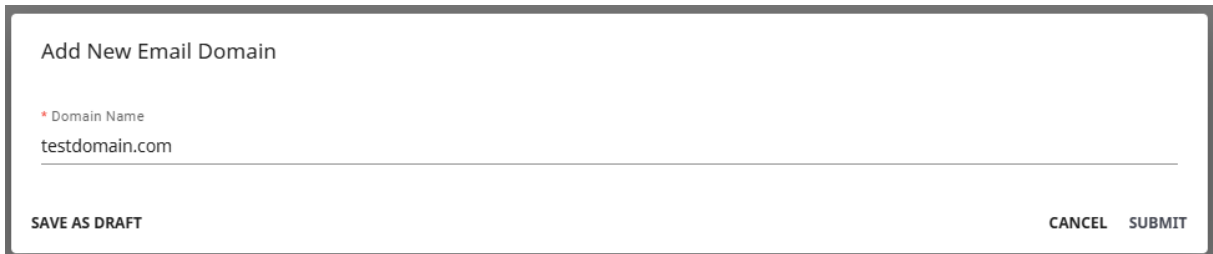
Note The following example utilizes the Domain Registration Service of [BlueHost](#).

Please keep in mind that depending on the Domain Registration Service used ([GoDaddy](#), [DreamHost](#), etc), the DNS Settings page may look different. Please reach out to your IT department for more information.

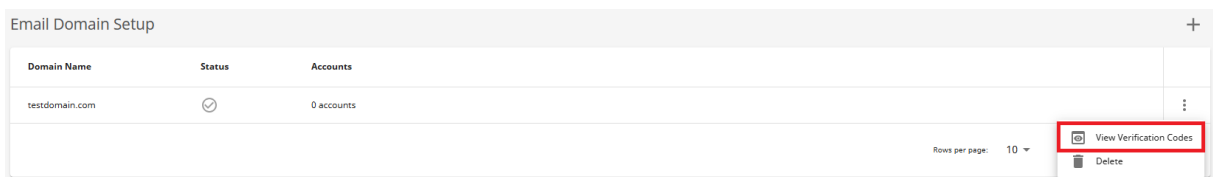
1. Navigate to System Settings > System Email > Domains
 - o ***Note*** In the event you do not see this option, please contact [TempWorks Support](#).
2. Select the "+" at the top right to add a new Domain:



3. Enter the Domain name and select "Submit":



- o ***Note*** The Domain will need to be in all lowercase with (.com, .org, .edu, etc)
4. Select the ellipsis to the right of the Domain and select "View Verification Codes":



5. Open a separate web browser window and navigate to the DNS Settings page for your Domain provider:
 - o ***Note*** For information on finding DNS information related to Domain providers, please see the following examples:
 - [GoDaddy](#)
 - [BlueHost](#)
 - [DreamHost](#)
6. Within the DNS Settings page for your Domain provider, navigate to the Domain Management Settings:

DNS Management

brokencollector.com Domain Settings Use My Domain Select a different domain

[DNS Records](#) [Forwarding](#) [Nameservers](#) [Premium DNS](#) [Hostnames](#) [DNSSEC](#) [Crypto Wallet](#)

Add a new record

[DNS records](#) define how your domain behaves, like showing your website content and delivering your email.

Add New Record

Easily verify domain ownership

Need to verify ownership of your domain to connect to an external service? We've made it easier than ever.

Verify Domain Ownership

Filters Actions

7. Add a new "CName" record.

8. Within the "Verification Codes" screen within Beyond, within the "SPF" Record, select the "Copy" icon under the "Name" column:

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status	Type	Name	Value
SPF	Not Verified VERIFY	CNAME	Info Copy	Info Copy
DKIM	Not Verified VERIFY	CNAME	Info Copy	Info Copy

CLOSE

9. Back within the Domain Management Settings page, paste the "Name" value within the Domain setting under the new CNAME record created.

- ***Note*** If your site has your domain listed in this record already, you will only need "Twnotify" instead of the full value.

10. Back within the "Verification Codes" screen within Beyond, within the "SPF" Record, select the "Copy" icon under the "Value" column:

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status		Type	Name	Value
SPF	Not Verified	VERIFY	CNAME		
DKIM	Not Verified	VERIFY	CNAME		

CLOSE

11. Back within the Domain Management Settings page, paste the "Value" within the "Domain Setting/File Space (i.e., txt, cname, etc...)".
12. Within the "Verification Codes" screen within Beyond, within the "DKIM" Record, select the "Copy" icon under the "Name" column:

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status		Type	Name	Value
SPF	Not Verified	VERIFY	CNAME		
DKIM	Not Verified	VERIFY	CNAME		

CLOSE

13. Within the DNS Settings page for your Domain provider, add a new "CName" record.
14. Paste the "Name" value in the newly created record.
15. Back within the "Verification Codes" screen within Beyond, within the "DKIM" Record, select the "Copy" icon under the "Value" column:

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status		Type	Name	Value
SPF	Not Verified	VERIFY	CNAME		
DKIM	Not Verified	VERIFY	CNAME		

CLOSE

16. Back within the Domain Management Settings page, paste the "Value" within the "CNAME" setting.
 - o ***Note*** For Self-Hosted clients, this could be called "CNAME 1".
17. Back within the "Verification Codes" screen within Beyond, once **both** the SPF and DKIM records Names and Values have been pasted, select the "Verify" button in the "SPF" row:

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status		Type	Name	Value
SPF	Not Verified	VERIFY	CNAME		
DKIM	Not Verified	VERIFY	CNAME		

CLOSE

18. Select the "Verify" button in the "DKIM" row.

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status		Type	Name	Value
SPF	Not Verified	VERIFY	CNAME		
DKIM	Not Verified	VERIFY	CNAME		

CLOSE

19. Once all of the records have been verified, refresh the page.

20. Navigate back to the "Domains" page and the "Status" should show as "Verified".











Note It can take up to 30 minutes for the domain verification process to complete.

- *Note*** During the verification process, the domain will show one of the following statuses:
- The DNS records need to be verified.
 - The DNS records are in the process of being verified.
 - The DNS records have been successfully verified.

Note In the event verification has failed for the DNS records, the warning can be seen within the "Verification Codes" window:

Verification Codes for letsgo.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status	Type	Name	Value	
SPF	 Verification Failed	VERIFY	CNAME	 	 
DKIM	 Verification Failed	VERIFY	CNAME	 	 

CLOSE

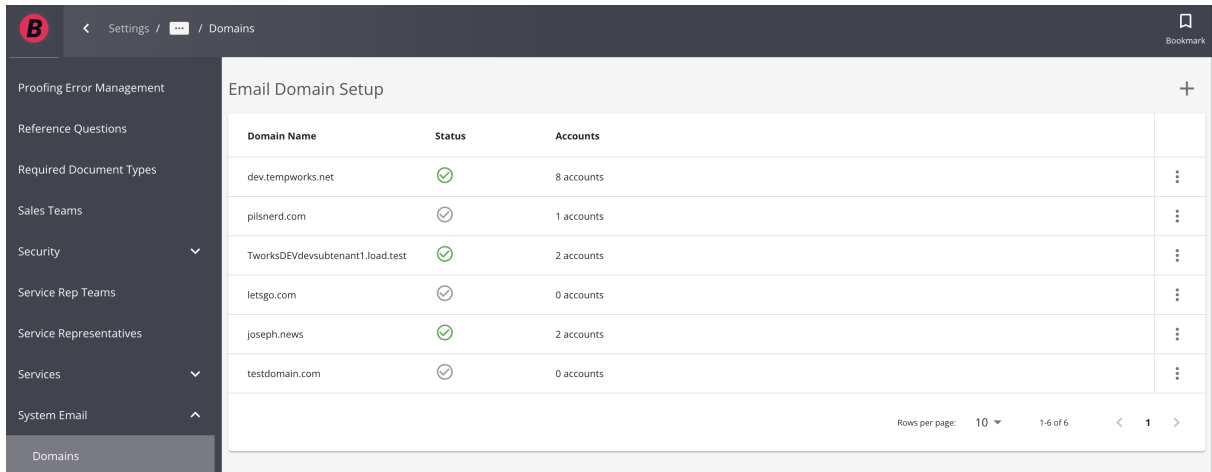
Once you have confirmed the setup is complete for the records, select "Verify" to restart the verification process.







Once the domain has been verified, you are able to migrate your existing email accounts.

Migrating Existing Email Accounts

Migration preserves your current email addresses and settings, reducing setup time and minimizing disruption. After you migrate, you will be able to send an email in Beyond through the Notifications Service.

1. Navigate to B Menu > System Settings > System Email > Domain:



Domain Name	Status	Accounts
dev.tempworks.net		8 accounts
pilsnerd.com		1 accounts
TworksDEVdevsubtenant1.load.test		2 accounts
letsgo.com		0 accounts
joseph.news		2 accounts
testdomain.com		0 accounts

2. Select the ellipsis menu to the right of the domain and select "Migrate Accounts":

Email Domain Setup +

Domain Name	Status	Accounts	
dev.tempworks.net	✓	8 accounts	⋮
pilsnerd.com	✓	1 accounts	⋮
TworksDEVdevsubtenant1.load.test	✓	2 accounts	⋮
letsgo.com	✓	0 accounts	⋮
joseph.news	✓	2 accounts	⋮
testdomain.com	✓	0 accounts	⋮

Rows per page: 10 ▾ 1-6 of 6 < 1 >

- View Accounts
- Migrate Legacy Accounts
- Delete

3. Within the "Migrate Existing Accounts" window, select the account(s) you would like to migrate and select "Submit":

Migrate Existing Accounts for dev.tempworks.net

<input checked="" type="checkbox"/>	Account	Account Na...	Sender Name
<input checked="" type="checkbox"/>	daniel.dona...	X	

1 row selected 1-1 of 1 < 1 >

SAVE AS DRAFT

CLOSE SUBMIT

4. Select "View Accounts" to confirm that the accounts have been migrated:

Email Domain Setup +

Domain Name	Status	Accounts	
dev.tempworks.net	✓	8 accounts	⋮
pilsnerd.com	✓	1 accounts	⋮
TworksDEVdevsubtenant1.load.test	✓	2 accounts	⋮
letsgo.com	✓	0 accounts	⋮

Rows per page: 10 ▾ 1-6 of 6 < 1 >

- View Accounts
- Migrate Legacy Accounts
- Delete

Adding an Email Account

When adding an email account within Beyond, the standard setup process remains the same, with the only difference being the selection of the newly created Domain from the previously outlined steps.

Note For more information setting up an email account within Beyond, please see the following articles:

- [Beyond - Email Setup](#)
- [Beyond - Mass Mailer Account Setup](#)

Signature Management

Once you've added your email into Beyond, you can set up different email signatures to appear at the bottom of the email you are composing.

Signatures can be defaulted for each email account. You can have multiple signatures.

Note Email signatures within Beyond are separate from email signatures within Enterprise. If you have email signatures within Enterprise, these will need to be setup once more within Beyond.

To Set Up a Signature:

Note The below steps can also be used to setup an email signature for **Mass Email** accounts by navigating to System Settings > System Email > Signatures.

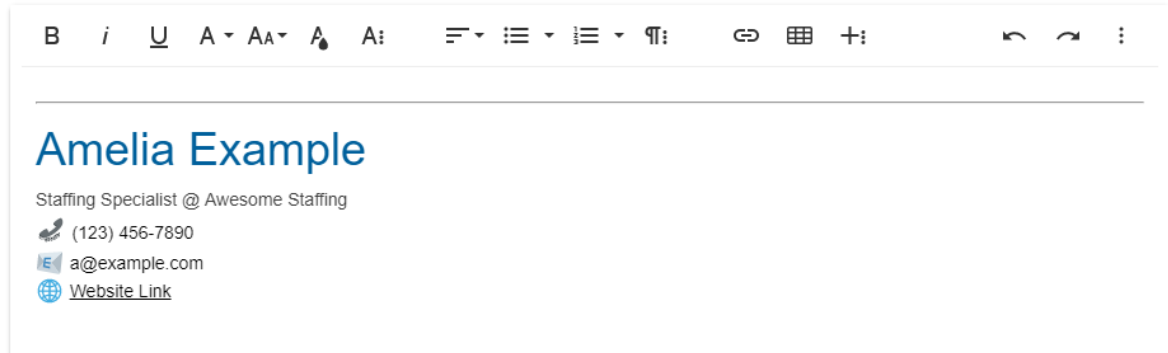
1. Navigate to User Settings > User Email > Signatures
2. Select the "+" in the upper right to add a new signature
3. Enter a name for your signature (this will be used for you to select from when you want to insert a signature)
4. Copy and paste or type in your signature

Email Signature

Name

Example Signature

Signature




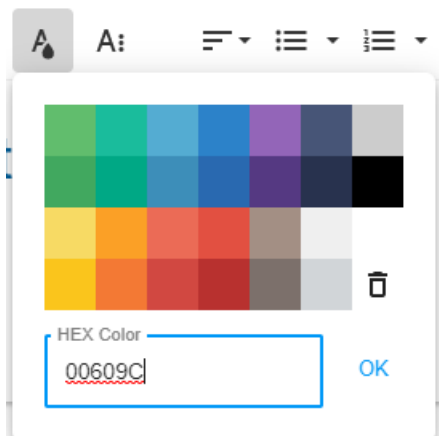
The screenshot shows an email signature editor with a toolbar at the top containing icons for bold (B), italic (i), underline (U), text color (A with a color swatch), font size (AA), font color (A with a color swatch), bulleted list, numbered list, link, table, and insert. Below the toolbar, the signature content is displayed: a horizontal line, the name "Amelia Example" in a large blue font, the title "Staffing Specialist @ Awesome Staffing", a phone icon followed by "(123) 456-7890", an email icon followed by "a@example.com", and a globe icon followed by "Website Link".

SAVE AS DRAFT

CANCEL [SUBMIT](#)

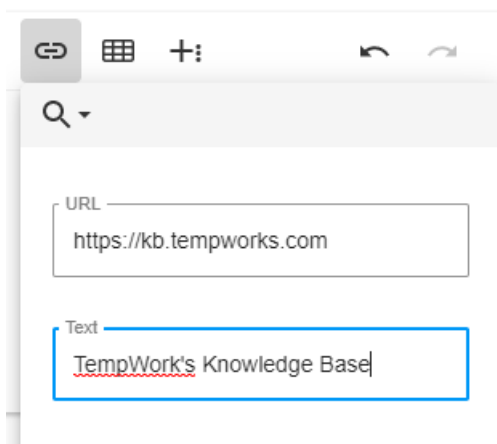
Email Signature Tips & Tricks:

- Selecting the text color button () allows you to pick from default color palette or use the Hex color code to add your own color to match your branding:



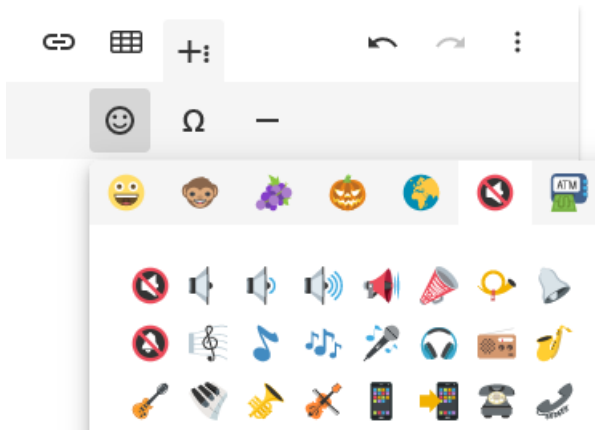
The screenshot shows a close-up of the text color selection dialog. It features a grid of color swatches in various shades. Below the grid is a text input field labeled "HEX Color" containing the value "00609C". An "OK" button is visible to the right of the input field.

- Use the "Insert a Link" option to include a link to your company's website in your signature:

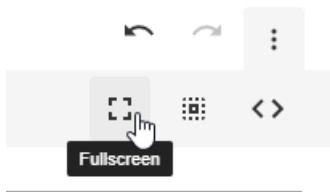


The screenshot shows a close-up of the "Insert a Link" dialog. It has a search icon at the top left. Below it is a "URL" input field containing "https://kb.tempworks.com". Below the URL field is a "Text" input field containing "TempWork's Knowledge Base".

- Select the "More Rich" options to add emojis, symbols, or a horizontal line in your signature:



- Select the "More Options" on the right to view your signature in full screen, select all text, or (if you are feeling tech savvy) use HTML to format your signature:



To Add/Update an Email Signature to an Email Account:

Note The below steps can also be used to add an email signature to **Mass Email** accounts by navigating to System Settings > System Email > Mass Accounts.

1. Navigate to User Settings > User Email > Accounts
2. Select "Edit" on the email account that you wish to add/update the Email Signature
3. Select the appropriate Email Signature within the "Default Signature" dropdown

A screenshot of the 'Email Account' settings form. The form has several fields: 'Account Name' (Test Account), 'Sender Name' (Joshua Kramer), 'Sender Email' (Joshua@123Staffing.com), 'Reply-to Email', and 'Description' (123 Staffing Email Account for Joshua). The 'Default Signature' dropdown menu is highlighted with a red border and shows 'Test' as the selected option. At the bottom, there are buttons for 'SAVE AS DRAFT', 'CANCEL', and 'SUBMIT'.

4. Select "Submit"

Next Steps

Once the Notification Service has been enabled within your system, and you have registered and verified your Domain, you can continue to configure Notification Service for use within WebCenter.

Note For more information on enabling Notification Service in WebCenter, please see the article titled [WebCenter - Notification Service](#).

Related Articles