

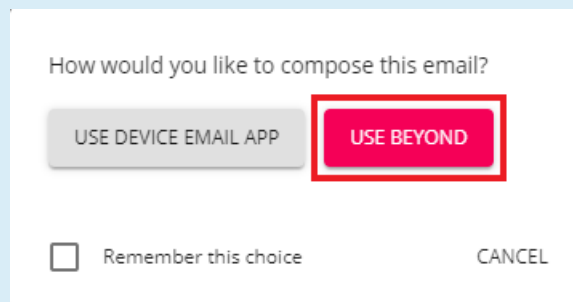
# Beyond - Notification Service

Last Modified on 05/01/2026 4:35 pm CDT

## Overview

To improve the stability of email delivery in Beyond, and to support future enhancements to our notification capabilities, TempWorks is introducing a new cloud-based Notification Service.

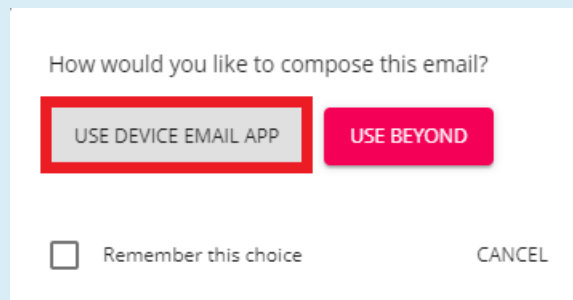
**\*Note\*** You will need to be configured with the Notification Service in order to continue utilizing Beyond's built-in email platform. In the event you are **not** setup with the Notification Service, you will **not** be able to compose emails directly within Beyond via the "Use Beyond" option:



How would you like to compose this email?

Remember this choice

You can continue utilizing the email functionality in Beyond via the "Use Device Email App" option when attempting to compose an email. This will open either a separate browser window or the intended email application.



How would you like to compose this email?

Remember this choice

## Do I Need to Upgrade?

**Upgrading to Notification Service**

**Are you a Self-Hosted client?**

Yes

No

**You are not impacted yet**  
No action is currently required.

**Do you utilize Microsoft 365 or a similar provider for SMTP emailing in Beyond?**

**Future Risk**

Once email providers are disabled, you will no longer be able to compose emails within Beyond. You will need to utilize the "Device Email App" option within Beyond or plan to migrate to the Notification Service.

No

Yes

**No migration is needed**  
Continue utilizing the "Device Email App" option within Beyond.

**Proceed with Setup of the Notification Service**

# Pre-Requisites

The following are required to be setup with the Notification Service:

- Registered Domain
- Access to your DNS records
- User as a member of a [Security Group](#) with the "Create and Manage Email Accounts for Notification Service Domains" permission:

Permissions (1 Visible, 71 Not Visible)

66 Selected

🔍 email

✕

- Create and Manage Email Accounts for Notification Service Domains.  
Allows a user to create, edit, delete, and adjust Notification Service email domains.

**\*Note\*** In the event you do not currently own a Domain, you will need to register a Domain. Popular Domain registration service include:

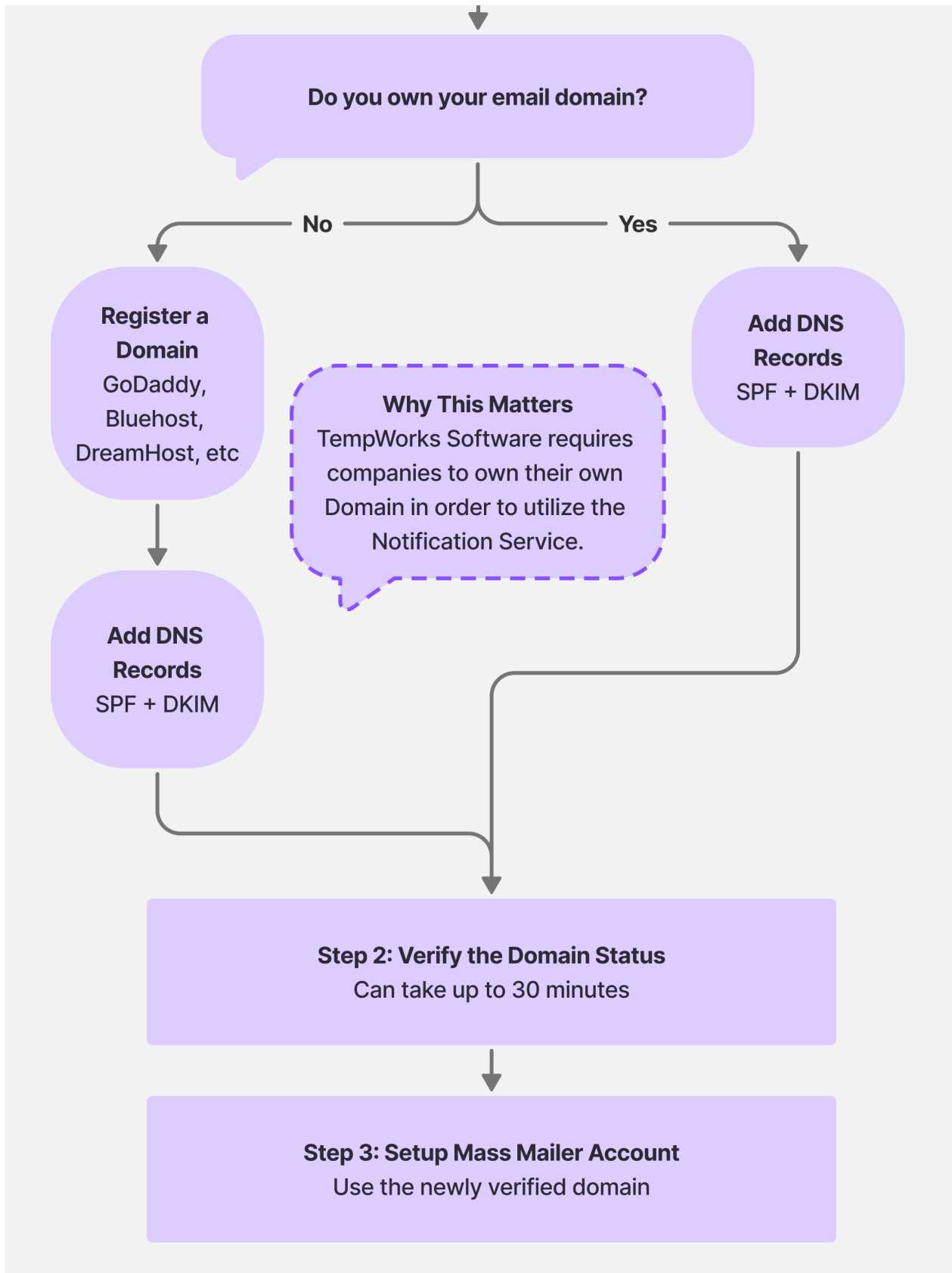
- Godaddy.com
- DreamHost
- Bluehost

**\*Note\*** In the event you do not own your email domain, you will not be able to utilize the Notification Service.

Once the above points are confirmed, setup can be completed within Beyond.

## Beyond Setup

**Step 1: Register and Verify Domain within Beyond**  
System Settings > System Email > Domains



## Creating a Domain within Beyond

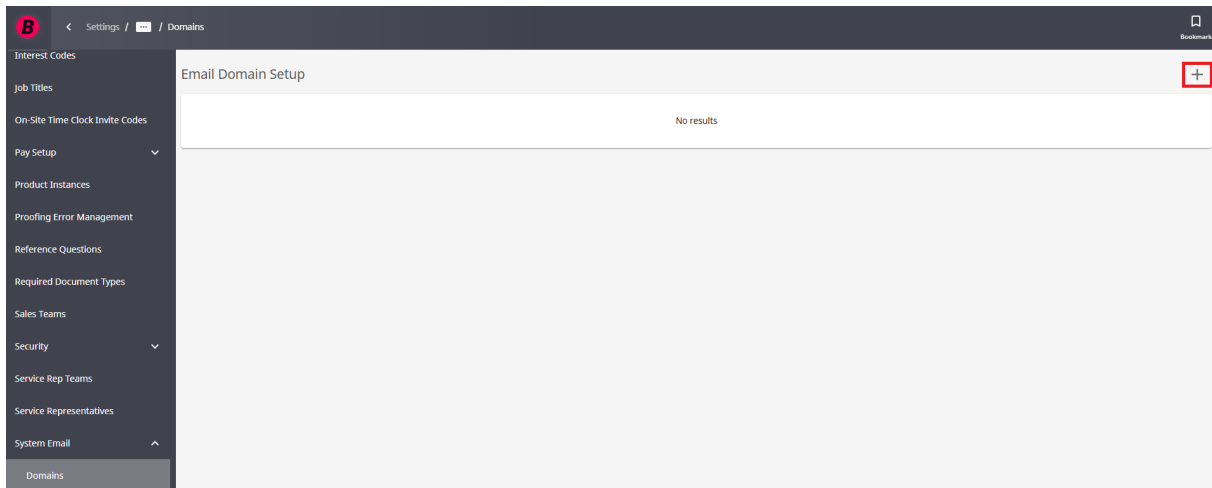
**\*Note\*** The following example utilizes the Domain Registration Service of [BlueHost](#).

Please keep in mind that depending on the Domain Registration Service used ([GoDaddy](#), [DreamHost](#), etc), the DNS Settings page may look different. Please reach out to your IT department for more information.

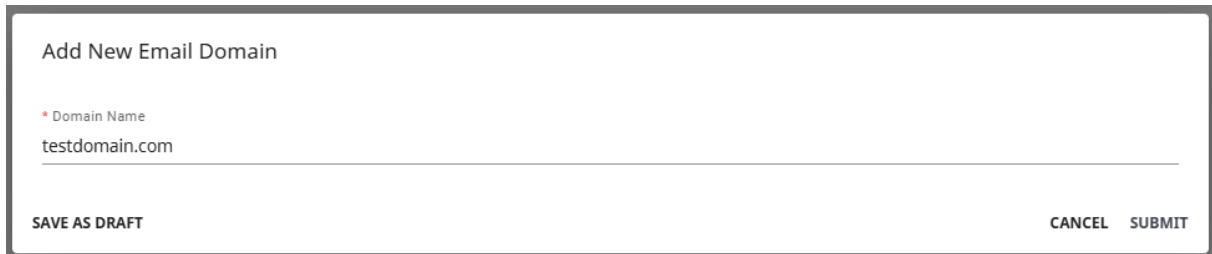
1. Navigate to System Settings > System Email > Domains

o **\*Note\*** In the event you do not see this option, please contact [TempWorks Support](#).

2. Select the "+" at the top right to add a new Domain:

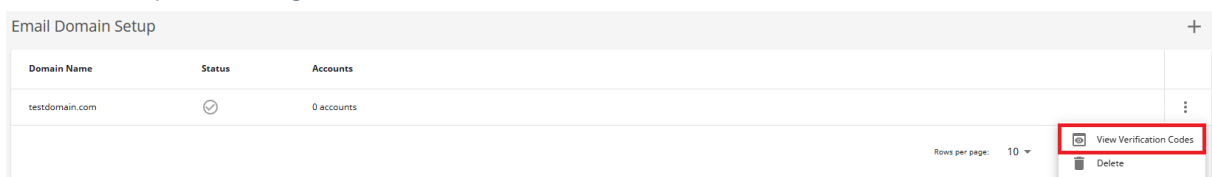


3. Enter the Domain name and select "Submit":



o **\*Note\*** The Domain will need to be in all lowercase with (.com, .org, .edu, etc)

4. Select the ellipsis to the right of the Domain and select "View Verification Codes":



5. Open a separate web browser window and navigate to the DNS Settings page for your Domain provider:

o **\*Note\*** For information on finding DNS information related to Domain providers, please see the following examples:

- [GoDaddy](#)
- [BlueHost](#)
- [DreamHost](#)

6. Within the DNS Settings page for your Domain provider, navigate to the Domain Management Settings:

# DNS Management

brokencollector.com Domain Settings Use My Domain Select a different domain

[DNS Records](#) [Forwarding](#) [Nameservers](#) [Premium DNS](#) [Hostnames](#) [DNSSEC](#) [Crypto Wallet](#)

**Add a new record**

[DNS records](#) define how your domain behaves, like showing your website content and delivering your email.

Add New Record

**Easily verify domain ownership**

Need to verify ownership of your domain to connect to an external service? We've made it easier than ever.

Verify Domain Ownership

Filters Actions

7. Add a new "CName" record.

8. Within the "Verification Codes" screen within Beyond, within the "SPF" Record, select the "Copy" icon under the "Name" column:

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status	Type	Name	Value
SPF	Not Verified <span>VERIFY</span>	CNAME	<span>Info</span> <span>Copy</span>	<span>Info</span> <span>Copy</span>
DKIM	Not Verified <span>VERIFY</span>	CNAME	<span>Info</span> <span>Copy</span>	<span>Info</span> <span>Copy</span>

CLOSE









9. Back within the Domain Management Settings page, paste the "Name" value within the Domain setting under the new CNAME record created.

- **\*Note\*** If your site has your domain listed in this record already, you will only need "Twnotify" instead of the full value.

10. Back within the "Verification Codes" screen within Beyond, within the "SPF" Record, select the "Copy" icon under the "Value" column:

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.









Record	Status		Type	Name	Value
SPF	Not Verified	VERIFY	CNAME	 	 
DKIM	Not Verified	VERIFY	CNAME	 	 

CLOSE

- Back within the Domain Management Settings page, paste the "Value" within the "Domain Setting/File Space (i.e., txt, cname, etc...)".
- Within the "Verification Codes" screen within Beyond, within the "DKIM" Record, select the "Copy" icon under the "Name" column:

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.









Record	Status		Type	Name	Value
SPF	Not Verified	VERIFY	CNAME	 	 
DKIM	Not Verified	VERIFY	CNAME	 	 

CLOSE

- Within the DNS Settings page for your Domain provider, add a new "CName" record.
- Paste the "Name" value in the newly created record.
- Back within the "Verification Codes" screen within Beyond, within the "DKIM" Record, select the "Copy" icon under the "Value" column:

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status		Type	Name	Value
SPF	Not Verified	VERIFY	CNAME	 	 
DKIM	Not Verified	VERIFY	CNAME	 	 

CLOSE

- Back within the Domain Management Settings page, paste the "Value" within the "CNAME" setting.
  - \*Note\*** For Self-Hosted clients, this could be called "CNAME 1".
- Back within the "Verification Codes" screen within Beyond, once **both** the SPF and DKIM records Names and Values have been pasted, select the "Verify" button in the "SPF" row:

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status		Type	Name	Value
SPF	Not Verified	<b>VERIFY</b>	CNAME		
DKIM	Not Verified	<b>VERIFY</b>	CNAME		

CLOSE

18. Select the "Verify" button in the "DKIM" row.

Verification Codes for testdomain.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status		Type	Name	Value
SPF	Not Verified	<b>VERIFY</b>	CNAME		
DKIM	Not Verified	<b>VERIFY</b>	CNAME		

CLOSE

19. Once all of the records have been verified, refresh the page.

20. Navigate back to the "Domains" page and the "Status" should show as "Verified".











**\*Note\*** It can take up to 30 minutes for the domain verification process to complete.

- \*Note\*** During the verification process, the domain will show one of the following statuses:
- The DNS records need to be verified.
  - The DNS records are in the process of being verified.
  - The DNS records have been successfully verified.

**\*Note\*** In the event verification has failed for the DNS records, the warning can be seen within the "Verification Codes" window:

## Verification Codes for letsgo.com

The verification process takes approximately 30 minutes per record; we recommend bookmarking this page to be able to quickly locate it to complete and validate each step.

Record	Status	Type	Name	Value	
SPF	 Verification Failed	VERIFY	CNAME	 	 
DKIM	 Verification Failed	VERIFY	CNAME	 	 

CLOSE

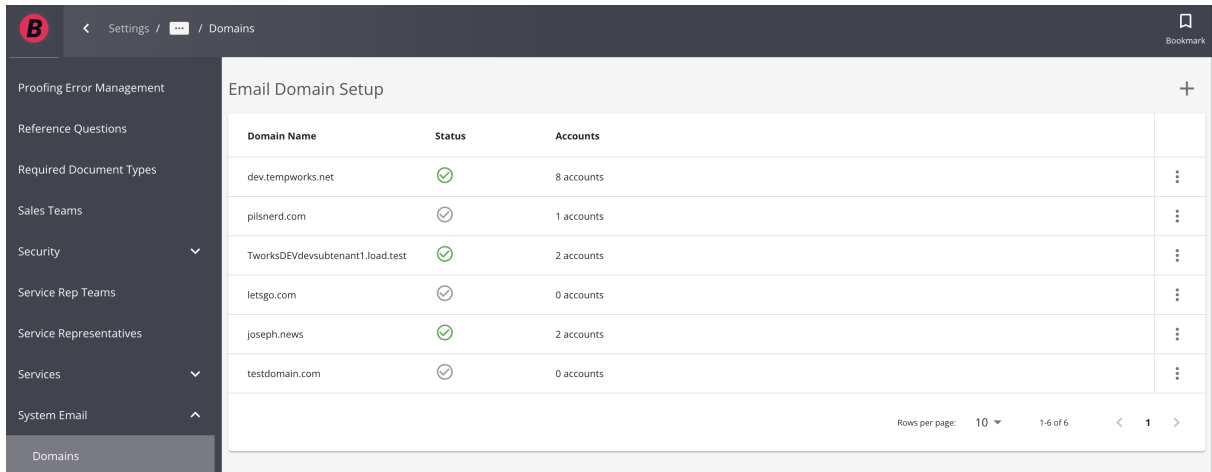
Once you have confirmed the setup is complete for the records, select "Verify" to restart the verification process.







Once the domain has been verified, you are able to migrate your existing email accounts.

# Migrating Existing Email Accounts

Migration preserves your current email addresses and settings, reducing setup time and minimizing disruption. After you migrate, you will be able to send an email in Beyond through the Notifications Service.

1. Navigate to B Menu > System Settings > System Email > Domain:



Domain Name	Status	Accounts
dev.tempworks.net		8 accounts
pilsnerd.com		1 accounts
TworksDEVdevsubtenant1.load.test		2 accounts
letsgo.com		0 accounts
joseph.news		2 accounts
testdomain.com		0 accounts

2. Select the ellipsis menu to the right of the domain and select "Migrate Accounts":

Email Domain Setup +

Domain Name	Status	Accounts	
dev.tempworks.net	✓	8 accounts	⋮
pilsnerd.com	✓	1 accounts	⋮
TworksDEVdevsubtenant1.load.test	✓	2 accounts	⋮
letsgo.com	✓	0 accounts	⋮
joseph.news	✓	2 accounts	⋮
testdomain.com	✓	0 accounts	⋮

Rows per page: 10 ▾ 1-6 of 6 < 1 >

- View Accounts
- Migrate Legacy Accounts
- Delete

3. Within the "Migrate Existing Accounts" window, select the account(s) you would like to migrate and select "Submit":

Migrate Existing Accounts for dev.tempworks.net

<input checked="" type="checkbox"/>	Account	Account Na...	Sender Name
<input checked="" type="checkbox"/>	daniel.dona...		X

1 row selected 1-1 of 1 < 1 >

SAVE AS DRAFT

CLOSE **SUBMIT**

4. Select "View Accounts" to confirm that the accounts have been migrated:

Email Domain Setup +

Domain Name	Status	Accounts	
dev.tempworks.net	✓	8 accounts	⋮
pilsnerd.com	✓	1 accounts	⋮
TworksDEVdevsubtenant1.load.test	✓	2 accounts	⋮
letsgo.com	✓	0 accounts	⋮

Rows per page: 10 ▾ 1-6 of 6 < 1 >

- View Accounts
- Migrate Legacy Accounts
- Delete

# Adding an Email Account

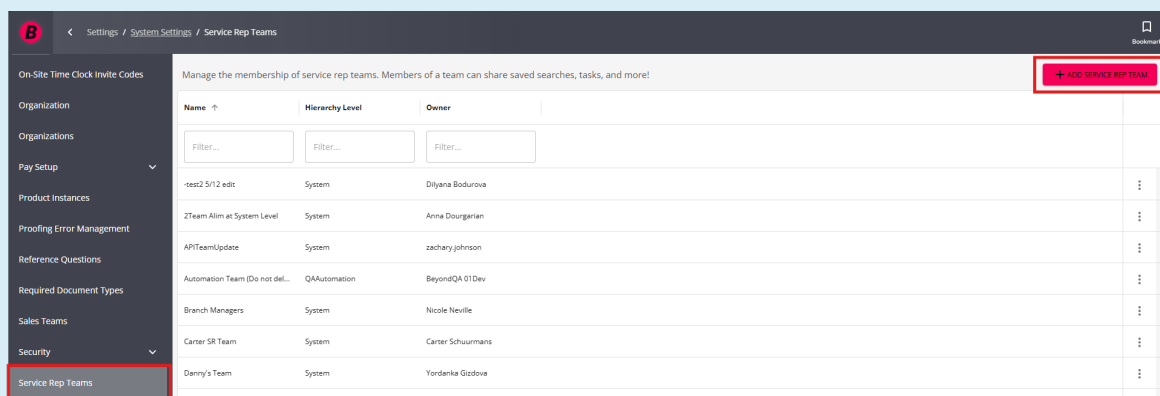
When adding an email account within Beyond, the standard setup process remains the same, with the only difference being the selection of the newly created Domain from the previously outlined steps.

**\*Note\*** For more information setting up an email account within Beyond, please see the following articles:

- [Beyond - Email Setup](#)
- [Beyond - Mass Mailer Account Setup](#)

**\*Note\*** In the event you are going to be utilizing the [Notification Service within WebCenter](#), when setting up the Mass Mailer account within Beyond, you must also ensure the "Teams" field is populated with a Service Rep Team that contains your WebCenter Product Instance.

1. Navigate to B Menu > System Settings > Service Rep Teams > "+ Add Service Rep Team":



2. Within the "Service Rep Team" window, enter the name and select the intended hierarchy of the Service Rep Team:

Service Rep Team

\* Name  
Leandro Test NS

\* Hierarchy  
System

\* Owner  
joshua.kramer

Members (0) +

No members added yet

SAVE AS DRAFT CANCEL SUBMIT

3. Select the "+" to add members, search for "wc" and add the related WebCenter Product Instance as a member of the team:

Service Rep Team

\* Name  
Leandro Test NS

\* Hierarchy System      \* Owner joshua.kramer


Members (2) +

🗑️ wc-Default (23271)

🗑️ wc-HiTechQA (23276)

SAVE AS DRAFT      CANCEL      SUBMIT

4. Select "Submit" to finalize the creation of the Service Rep Team.
5. When adding a Mass Mailer account utilizing your domain, within the "Teams" field, select the newly created Service Rep Team:

 Leandro NS Test

Description  
**This is a test**

Sender Email      Reply-to Email  
**leandrotest@dev.tempworks.net**      **leandrotest@dev.tempworks.net**

Teams  
**Leandro Test NS**

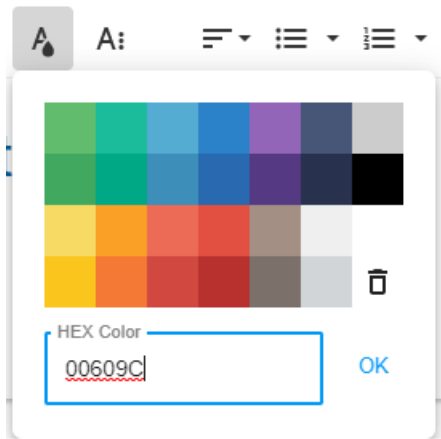
EDIT      TEST      DELETE

## Signature Management

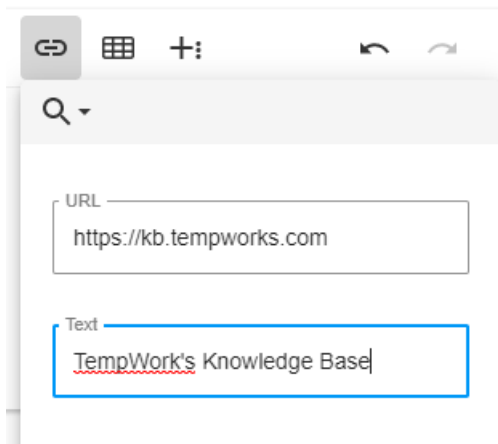
Once you've added your email into Beyond, you can set up different email signatures to appear at the bottom of the email you are composing.

Signatures can be defaulted for each email account. You can have multiple signatures.

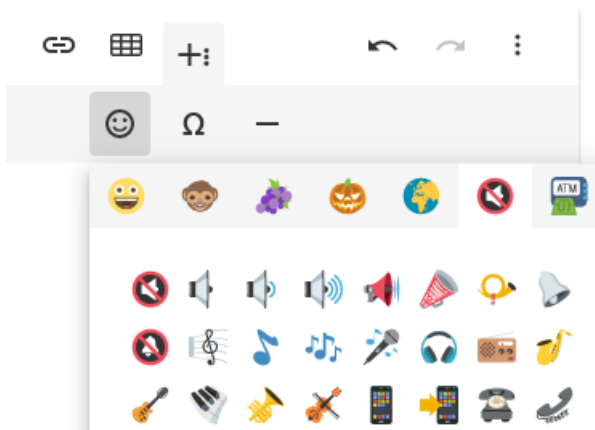




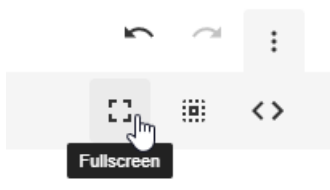
- Use the "Insert a Link" option to include a link to your company's website in your signature:



- Select the "More Rich" options to add emojis, symbols, or a horizontal line in your signature:



- Select the "More Options" on the right to view your signature in full screen, select all text, or (if you are feeling tech savvy) use HTML to format your signature:



To Add/Update an Email Signature to an Email Account:

**\*Note\*** The below steps can also be used to add an email signature to **Mass Email** accounts by navigating to System Settings > System Email > Mass Accounts.

1. Navigate to User Settings > User Email > Accounts
2. Select "Edit" on the email account that you wish to add/update the Email Signature
3. Select the appropriate Email Signature within the "Default Signature" dropdown



The screenshot shows the 'Email Account' configuration interface. It includes fields for 'Account Name' (Test Account), 'Sender Name' (Joshua Kramer), and 'Sender Email' (Joshua@123Staffing.com). A 'Default Signature' dropdown menu is highlighted with a red box, showing the option 'Test'. The 'Description' field contains '123 Staffing Email Account for Joshua'. At the bottom, there are buttons for 'SAVE AS DRAFT', 'CANCEL', and 'SUBMIT'.

4. Select "Submit"

## Next Steps

Once the Notification Service has been enabled within your system, and you have registered and verified your Domain, you can continue to configure Notification Service for use within WebCenter.

**\*Note\*** For more information on enabling Notification Service in WebCenter, please see the article titled [WebCenter - Notification Service](#).

## Related Articles