

Employee Portal - The Pay History Tab

Last Modified on 09/10/2025 11:20 am CDT

Overview

The "Pay History" tab can be used by your employer to offer you the ability to access and view your pay checks in WebCenter. Within this article, we will teach you how to find and print those pay stubs.

You can easily locate your paychecks by interacting with the "Pay History" tab:

Home

Pay History

My Work

Time Cards

Docs

Job Board

This Year:

Gross Pay: \$675.00

Federal Allowances: \$0.00

Net Pay: \$550.13

Adjustments Total: \$0.00

Tax Total: \$124.87

Total Hours: 37.50

State Allowances: 0.00

Pay Date

Employer

Net Pay

Check Number

Assignment Id

Adjustments

RESET

SEARCH

Pay Date

Employer

Net Pay

Adjustments

Check Number

6/6/2025

High Tech Staffing Inc

\$550.13

\$0.00

1020220

Rows per page: 20

1-1 of 1

Note Additionally, you can view your paychecks by selecting the "View Pay History" option within the sidebar of your Dashboard:

Dashboard		☰
📅 Current Assignments	📄 View Pay History	
Vallet attendant - 05/23/2025 Primary	🕒 View Timecards	
CREATE TIMECARD	👤 My Information	
📅 Availability	📄 Manage W-2s	
CHECK IN AS AVAILABLE	📄 View 1095-Cs	
📄 Messages	📄 View 1099s	
Derek Palm - 07/31/2025 Reminder to turn in timecards before the EOD today	📄 Manage Paystub Options	
Matt Schwalbach - 07/25/2025 Sending this to everyone.		

Searching For & Viewing Paycheck Details

Within the "Pay History" tab, you can utilize various fields to find the intended paycheck:

Home

Pay History

My Work

Time Cards

Docs

Job Board

Pay History

This Year:

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\$550.13

\$0.00


1020220

Rows per page: 20

1-1 of 1

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Once the paycheck has been found, you can double-click or select the  option to the right and select "Details" to view more information:

Pay Date	Employer	Net Pay	Adjustments	Check Number	
6/6/2025	High Tech Staffing Inc	\$550.13	\$0.00	1020220	⋮
<div> <div>Rows per page: 20</div> <div>1-1 of 1</div> </div>					<div> <div>Details</div> <div>Download</div> </div>

Note You can select "Download" to download a printable version of the paystub:

Pay Date	Employer	Net Pay	Adjustments	Check Number	
6/6/2025	High Tech Staffing Inc	\$550.13	\$0.00	1020220	⋮
<div> <div>Rows per page: 20</div> <div>1-1 of 1</div> </div>					<div> <div>Details</div> <div>Download</div> </div>

The details of your paycheck stub can reveal useful information by selecting the desired tab:

- **Timecards** - The timecards that compose this paycheck.
- **Adjustments** - All deductions and reimbursements that effect this check.
- **Taxes** - All taxes withheld for this check.
- **Accruals** - If your employer offers any PTO, or "sick time", the amount accrued by this check.
- **Contact** - Shows the contact information in the event you have any issues with your paycheck.

Paycheck for 06/06/2025

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Check #1020220

High Tech Staffing Inc

VIEW TIMECARDS

DOWNLOAD PAYSTUB

Gross Pay: \$675.00

Adjustment Deductions: \$0.00

Tax Deductions: \$124.87

Net Pay \$550.13

TIMECARDS

ADJUSTMENTS

TAXES

ACCRUALS

CONTACT

Vallet attendant

Gross Pay: \$675.00

Job Order Id: 4295147766

Assignment Id: 4301426698

Regular Hours

37.50

\$18.00/hour

Overtime Hours

0.00

\$27.00/hour

Double Time Hours

0.00

\$36.00/hour

VIEW ASSIGNMENT

Additionally, you can select the "View Assignment" option to be navigated to the appropriate assignment record within the "My Work" tab:

Paycheck for 06/06/2025

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Check #1020220

High Tech Staffing Inc

VIEW TIMECARDS

DOWNLOAD PAYSTUB

Gross Pay: \$675.00

Adjustment Deductions: \$0.00

Tax Deductions: \$124.87

Net Pay \$550.13

TIMECARDS

ADJUSTMENTS

TAXES

ACCRUALS

CONTACT

Vallet attendant

Gross Pay: \$675.00

Job Order Id: 4295147766

Assignment Id: 4301426698

Regular Hours

37.50

\$18.00/hour

Overtime Hours

0.00

\$27.00/hour

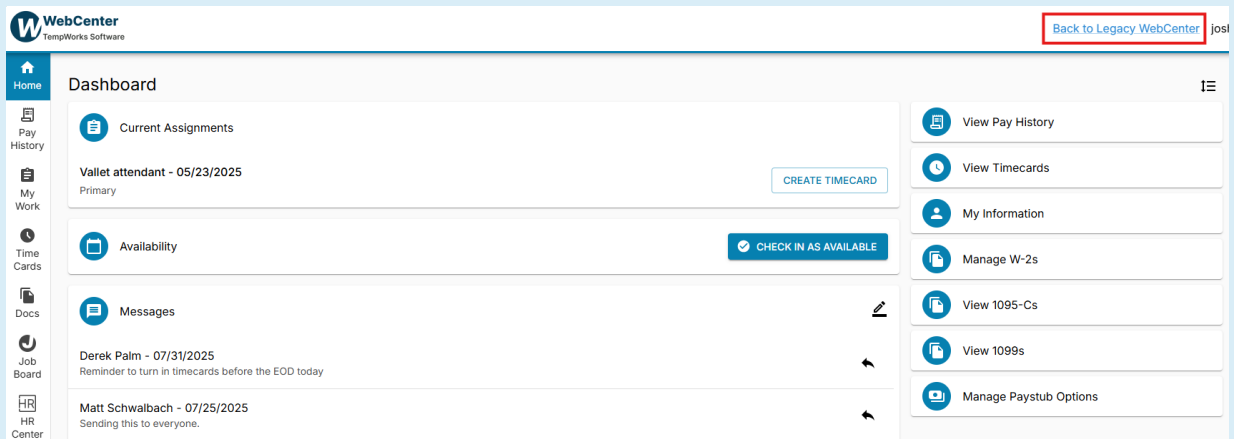
Double Time Hours

0.00

\$36.00/hour

VIEW ASSIGNMENT

Note The updated WebCenter Employee Portal contains all the functionality as Legacy WebCenter, but in the event you need to navigate back to Legacy, you can select the "Back to Legacy WebCenter" option to the top right of the WebCenter window:



For more information on navigating to the Legacy WebCenter, along with the feedback survey, please see the article titled [Employee Portal - Navigating to Legacy & Feedback Survey](#).

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