

TempWorks Mobile App - Job Searching as a Guest

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Overview

The TempWorks Mobile App allows for users to search for open job orders without having a registered profile.

Note While users are able to search for jobs without a registered profile, they will be prompted to register for an account when applying for jobs within the application.

Searching for Job Orders as a Guest

Begin by opening the TempWorks Mobile App on your mobile device.

Once the application is open, on the home screen, select the "Continue Without Account" option:



The logo for TempWorks Software, featuring a colorful icon of four interlocking puzzle pieces (blue, green, yellow, and red) to the left of the text "tempworks" in a bold, sans-serif font, with "SOFTWARE" in a smaller, spaced-out font below it.

Create account

First Name*

Last Name*

ZIP Code*



Email*

Enter email address

This will be your unique username.

Password*

Enter password



Password requirements:

- 8 characters minimum
- No repeating or sequential characters (like aaa or 123)



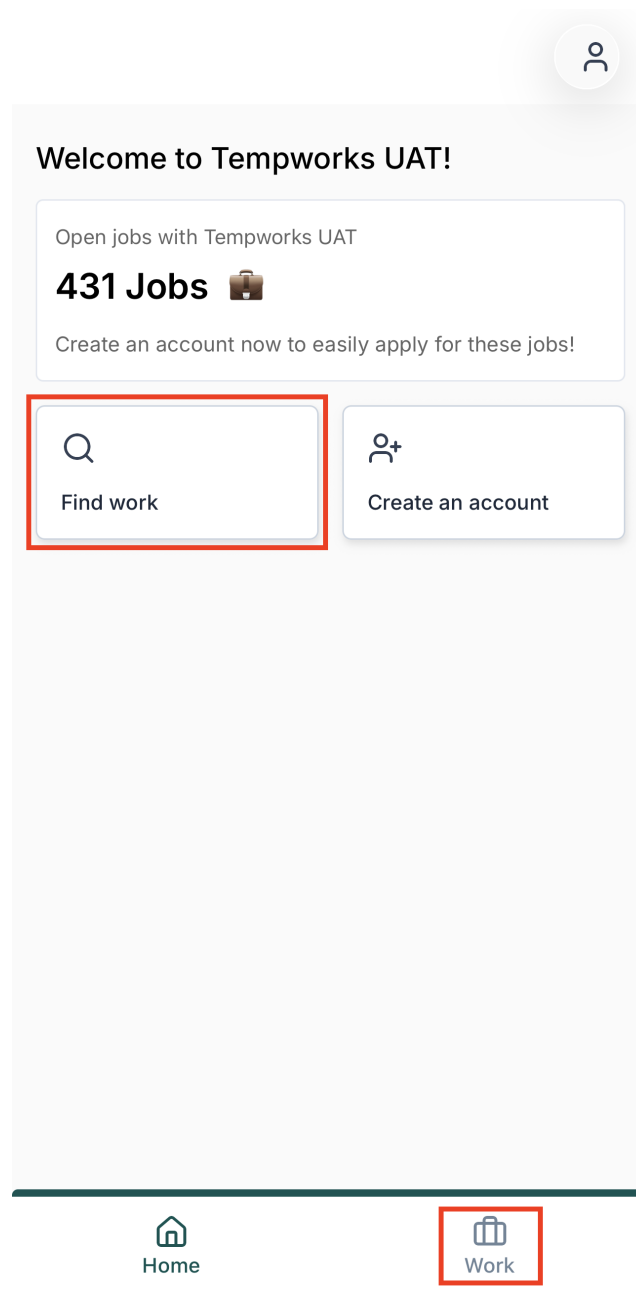
Remember me

Create account

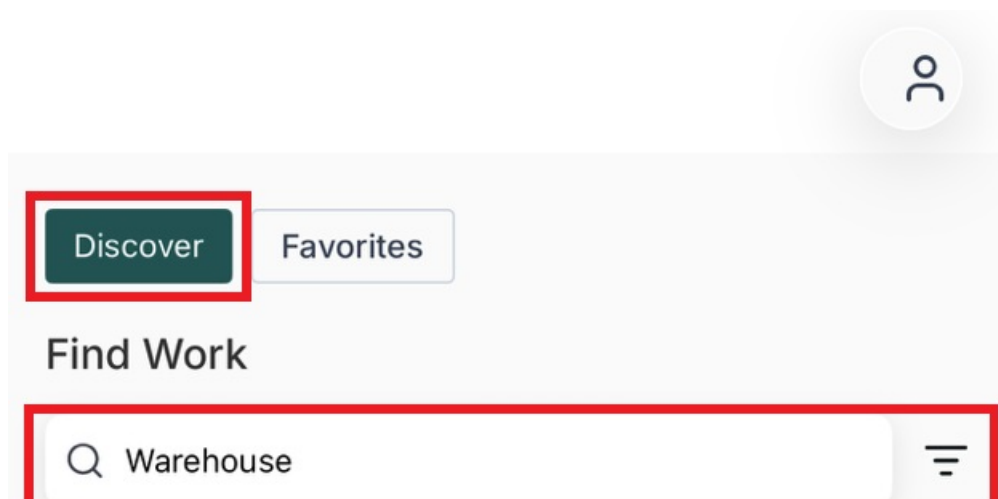
Continue without account

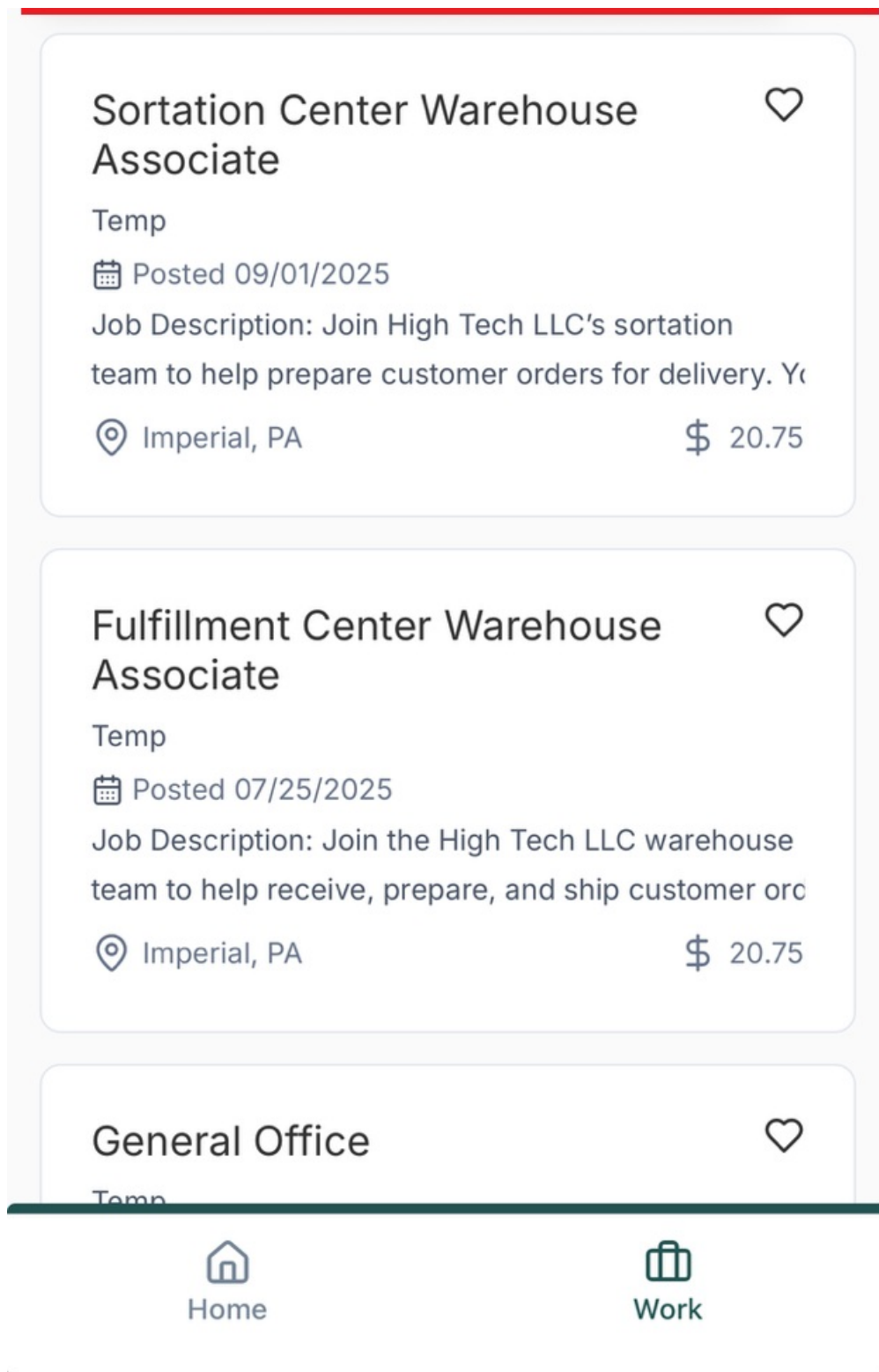
Already have an account? [Sign in](#)

Select the "Find Work" option within the Quick Access Cards at the top of the page, or the "Work" tab at the bottom of the page:



Within the "Find Work" page, select the "Discover" tab to search the Job Board. This search is for you to find open jobs you are interested in by Job Title and Location:



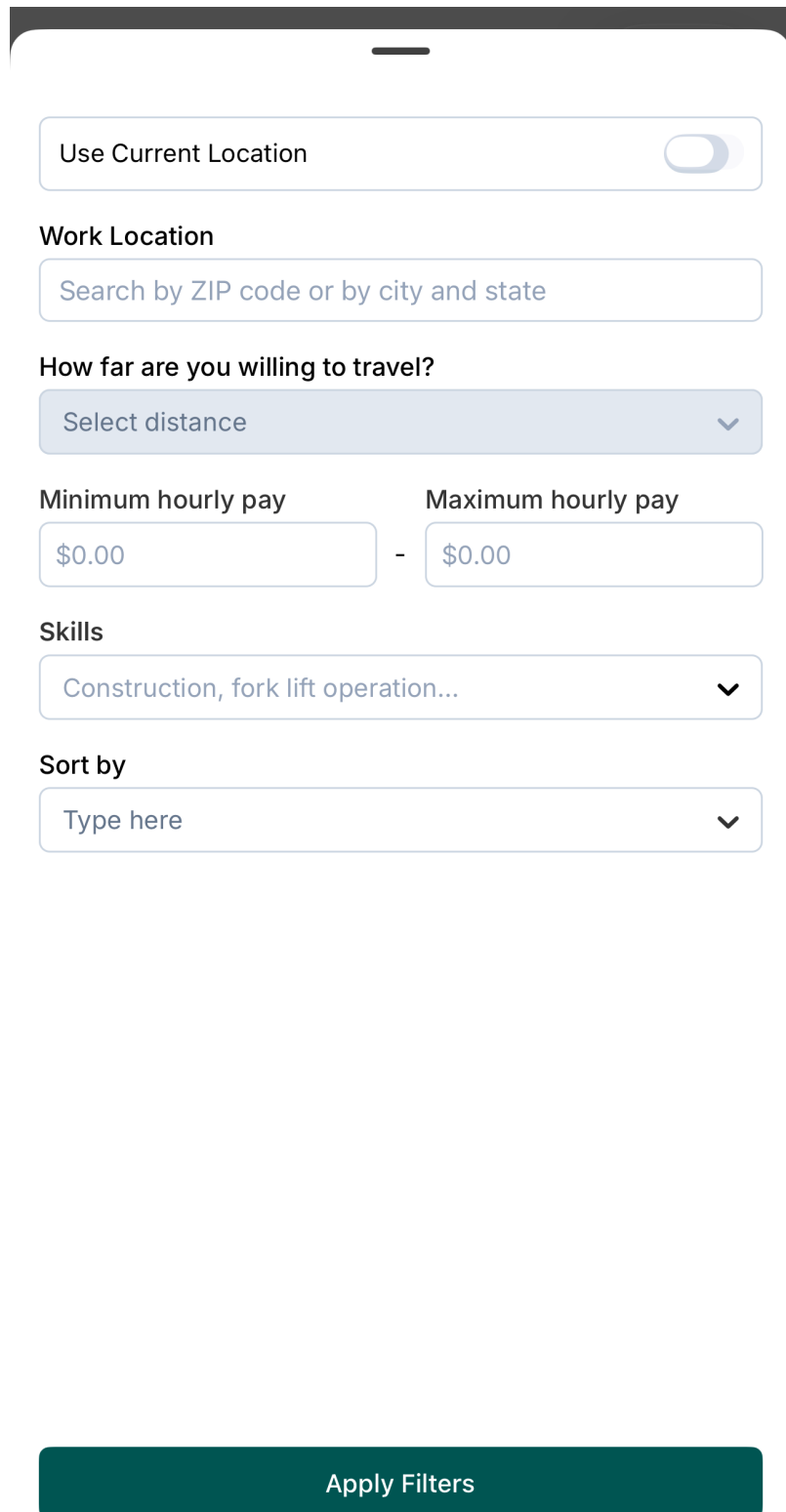


Once you search a job title and have narrowed your location, the TempWorks Mobile App will field your search results. These results are sorted, by default, by relevance to your search.

You will now see the job order search results. Select the  icon to bring up the filter options:

- You can filter the job results by the following:
 - Work Location
 - Distance

- Hourly Pay Range
- Skills
- Once your options have been chosen, select "Apply Filters" for the search results to filter based on your preferences:

A mobile application interface for filtering job search results. It features a dark header bar at the top. Below it, there's a toggle switch for "Use Current Location". A section titled "Work Location" contains a text input field with the placeholder "Search by ZIP code or by city and state". Another section titled "How far are you willing to travel?" has a dropdown menu currently showing "Select distance". Below this, there are two input fields for "Minimum hourly pay" and "Maximum hourly pay", both set to "\$0.00", separated by a minus sign. A "Skills" section has a dropdown menu showing "Construction, fork lift operation...". A "Sort by" section has a dropdown menu showing "Type here". At the bottom, there is a large, dark green button labeled "Apply Filters".

Use Current Location ☐

Work Location

Search by ZIP code or by city and state

How far are you willing to travel?

Select distance ▼

Minimum hourly pay - **Maximum hourly pay**

Skills

Construction, fork lift operation... ▼

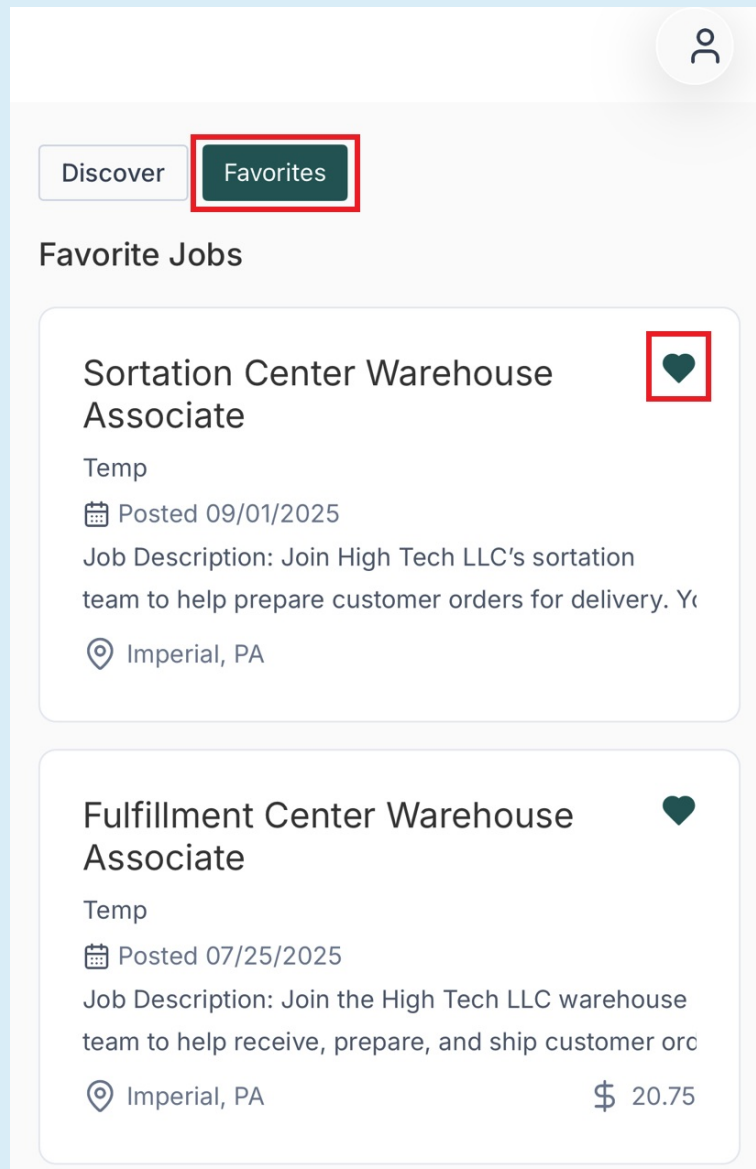
Sort by

Type here ▼

Apply Filters

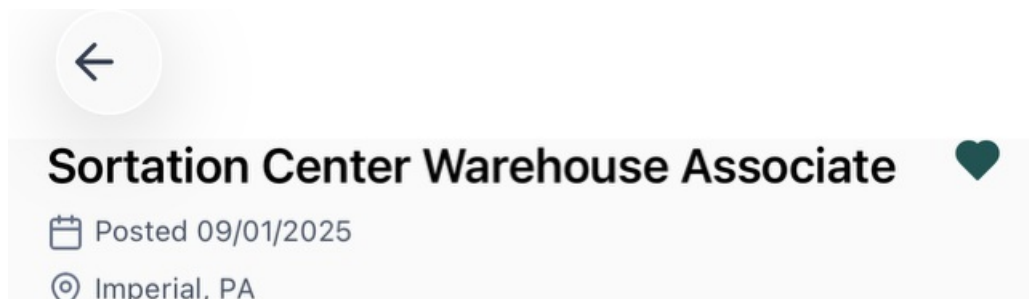
If you would like to see more details of a job you see in the list, simply tap one of the jobs.

Note Alternatively, you can "Favorite" a job order by selecting the heart icon within the job list. Favorited jobs will be shown within the "Favorites" tab of the "Find Work" page:



Tapping on a job will bring you to the Job Details page. This page gives you the name of job, when the job was posted, location, pay information, and a description of the job itself.

You are also able to apply for the specific job and add yourself to a list of candidates by selecting the "Apply Now" button at the bottom of the screen:



\$ 20.75

Job Description:

Join High Tech LLC's sortation team to help prepare customer orders for delivery. You'll be sorting, scanning, and stacking packages to keep things moving quickly and safely.

Responsibilities

- Receive, sort, and scan packages
- Stack items on pallets for shipment
- Use scanners and handheld technology
- Follow safety and quality standards

Requirements

- Ability to understand and perform duties safely in English
- Lift up to 49 lbs
- Stand, walk, bend, and reach during shifts
- Comfortable using carts, dollies, and other equipment
- Ability to work at heights up to 40 ft

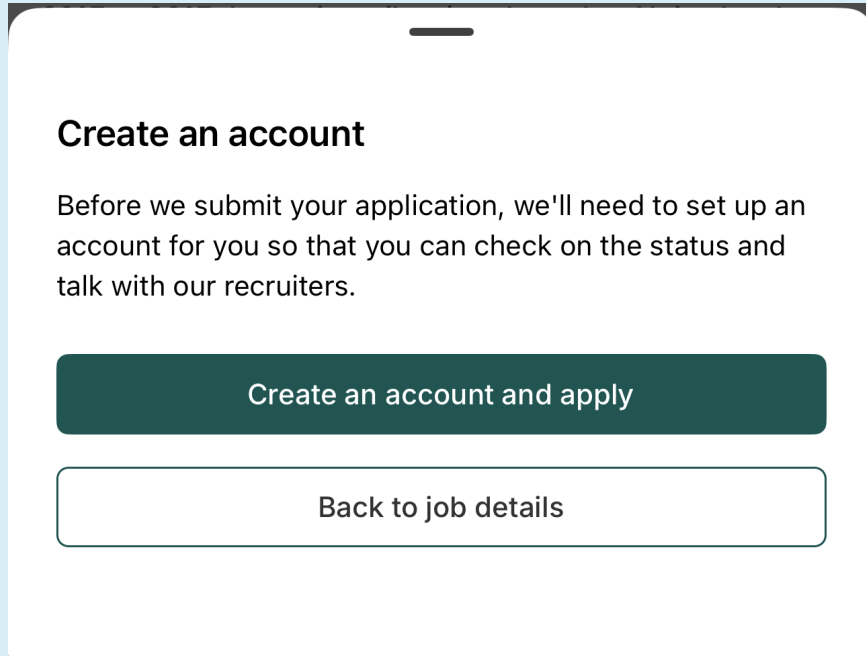
Work Environment

- Safety gear provided
- Work around moving equipment
- Standing, walking, and stair climbing may be required
- Temperatures vary (60°F–90°F; warmer in trailers/truck yard)
- Noise levels can vary; hearing protection available
- Relaxed dress code; closed-toe shoes required

[Apply now](#)

Applying for a Job

Note While users are able to search for jobs without a registered profile, they will be prompted to register for an account when applying for jobs within the application.

A screenshot of a mobile application screen with a white background and rounded corners. At the top, there is a dark green header bar. Below the header, the title "Create an account" is displayed in bold black text. Underneath the title, a paragraph of text reads: "Before we submit your application, we'll need to set up an account for you so that you can check on the status and talk with our recruiters." At the bottom of the screen, there are two buttons: a dark green button with the text "Create an account and apply" and a white button with a dark green border and the text "Back to job details".

Create an account

Before we submit your application, we'll need to set up an account for you so that you can check on the status and talk with our recruiters.

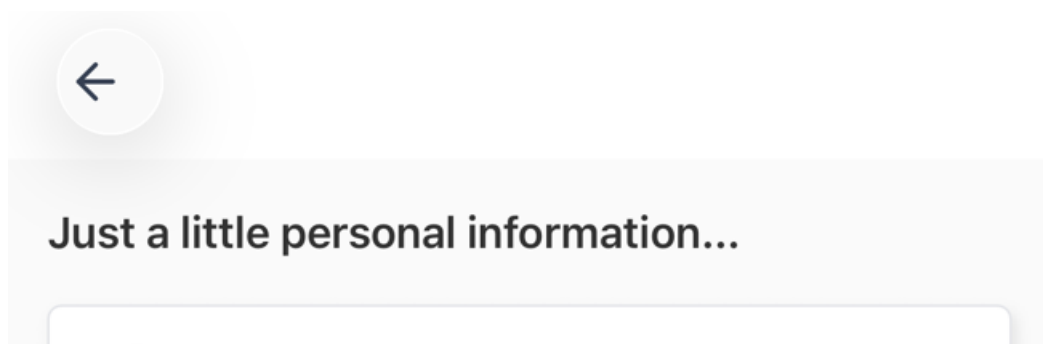
Create an account and apply

Back to job details

Within the application screen, you will find the following:

- At a minimum, you will need to enter the following information:
 - Name
 - Phone Number
 - Zip Code
 - Email
 - Password
- Additionally, you will be able to add the following:
 - Resume
 - Skills

Once ready, select "Start Now" to begin completing the fields:

A screenshot of a mobile application screen with a light gray background. At the top left, there is a circular button with a dark gray arrow pointing left. Below this, the title "Just a little personal information..." is displayed in bold black text. At the bottom of the screen, there is a white button with a dark gray border and the text "Start Now".

←

Just a little personal information...

Start Now

1 Name

✓ Phone Number

3 ZIP code

4 Email Address

5 Password

Make your profile stand out

+ Upload a Resume (Optional)

+ Select skills (Optional)

Start now

Enter the required information within the fields and select "Next" to continue:



Phone Number

First Name

Last Name

Phone Number

ZIP code

Email

Password



Password requirements

- At least 8 characters
- No repeating or sequential characters (like aaa or 123)

Next

Within this screen, you will have the option to upload your resume and/or add skills that relate to the job being applied to. Once finished, either select "Skip" or "Next":



Upload Resume



Click to select a file
Recommended .pdf, .doc, .txt
(Max 26MB)

Select skills

Skills

Start typing or select from dropdown 

Skip

Next

Once all of the information has been verified, select "Submit Application":



Just a little personal information...

 Name



Phone Number



ZIP code



Email Address



Password

Make your profile stand out



Upload a Resume (Optional)



Select skills (Optional)

Submit application

You will receive a confirmation prompt stating that you have successfully applied to the job order.

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