

Employee - How to Setup Facial Recognition

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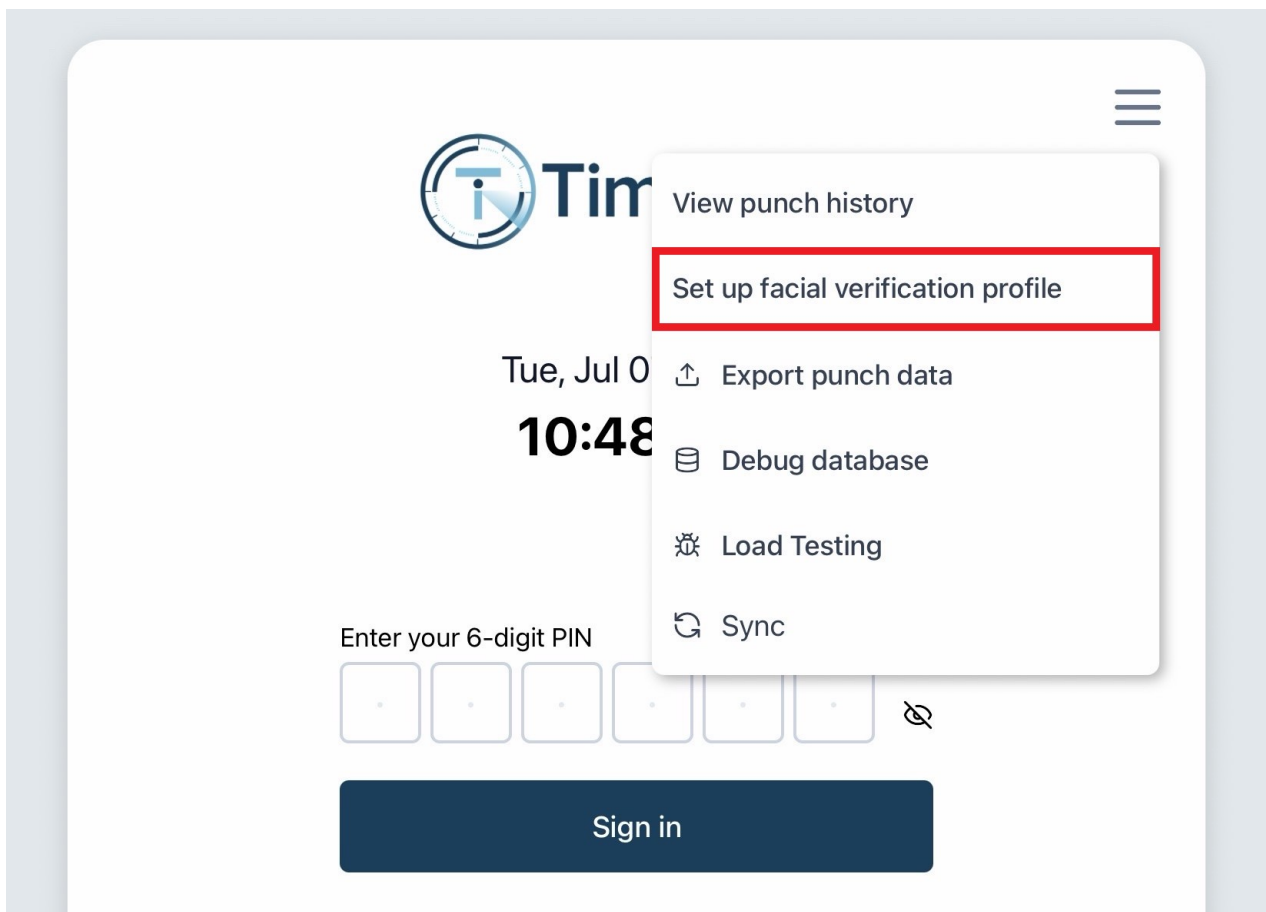
Note If you are interested in utilizing the TimeIntel by TempWorks application as an employer, please contact your TempWorks Account Manager.

TimeIntel by TempWorks & Facial Recognition

If you are viewing this page, then your employer has enabled facial recognition for on-site time punching which means you will be able to quickly clock in and out from work directly from their TimeIntel by TempWorks application.

Setting Up Your Facial Recognition Profile

Begin by selecting the ☰ at the top right of the screen and select "Set up facial verification profile":



You will be prompted to enter your WebCenter Username and Password. Once entered, select "Continue":

Set up facial verification profile

Please log in with your username and password associated with your Web Center account to set up your facial verification profile.

Username*

Username

Password*

Password

👁

Cancel

Continue

To proceed, read through and accept the "Consent to Collection of Biometric Data":

Note The "Consent to Collection of Biometric Data" must be accepted to enable facial verification.

If you would like a copy of the biometric privacy policy visit the following site: <https://www.tempworks.com/biometric-privacy-policy/>

Consent to Collection of Biometric Data

By using TempWorks Software, Inc.'s (i) biometric timeclock(s) or biometric timeclock attachment(s), or (ii) the TempWorks Software, Inc. "Buzz" service offering (collectively, or in reference to any one of them, the "Services"), you acknowledge and understand that your facial geometry or other biometric data will be collected and used by TempWorks Software, Inc., ARA, Inc., and/or TempWorks Management Services Inc. (collectively, or in reference to any one of them, "TempWorks"), TempWorks' vendors (including but not limited to the Microsoft Corporation, whether through the Microsoft Azure software offering or otherwise), and/or the entity licensing the Services from TempWorks. Such biometric data will be collected and used by TempWorks for the purpose of verifying your identity and recording your time entries when utilizing the Services. Your biometric data will not be disclosed by TempWorks without your consent unless the disclosure is required by law or pursuant to valid legal subpoena. Your biometric data is not stored by TempWorks and is only briefly utilized for purposes of either (X) transmission via API to the face-scanning Android or iOS functionality offered by your mobile or computer device, for purposes of attempting to verify your identity, or (Y) electronic transmission to TempWorks' vendor(s), for purposes of running your facial geometry or other biometric data against a unique mathematical equation that attempts to verify your identity. In either circumstance, your biometric data is promptly discarded by TempWorks. A copy of TempWorks' biometric information and security policy is available upon request, and is posted at:

[TempWorks Biometric Privacy Policy](#)

I consent and agree to TempWorks' collection and use of my facial geometry or other biometric data as detailed above. I acknowledge and agree that my consent will continue in perpetuity, such that upon each use by me of the Services, this consent will be deemed to cover such usage on a continuing basis. I agree that if I no longer consent to the collection and usage of my facial geometry or other biometric data as detailed herein, I am no longer authorized to use, and must immediately discontinue any attempt to use, the TempWorks Services.

Cancel

Accept

Within the "Facial Verification Setup" screen, select "Begin setup":

This process takes about 5 minutes and should be done in a well-lit area. You will be guided via the prompts within the app to take various pictures using the device's camera to initialize the facial recognition punch

Facial Verification Setup

A total of 5 pictures are needed in order to use facial verification, each at a different angle.

Tips

- Look straight ahead at the camera, and maintain eye contact
- Cast a neutral facial expression
- Ensure your whole face is visible; move hair, remove headbands, hats, sunglasses, etc.

Cancel

Begin setup

Note You may be prompted to enable your camera depending on your device permissions.

Once the camera has been enabled, you will be prompted to take a total of 5 pictures to set up your facial recognition profile:

1. **Front:** Face directly at the camera for your first photo:
2. **Left:** Move your phone slightly to the left while looking straight ahead
3. **Right:** Move your phone slightly to the right while looking straight ahead
4. **Up:** Move your phone slightly up while looking straight ahead
5. **Down:** Move your phone slightly down while looking straight ahead

Once setup is complete, you will be shown the following screen:

Facial Verification Setup Complete!

Your setup was successful. You can now punch in and out using facial verification.

Each time you punch in, we will verify your identity by capturing an image—no extra steps needed.

Done

Additional Facial Recognition Tips

Sometimes you will notice that the facial recognition feature does not capture the punch in/out. Here are some tips to improve your photos for seamless facial recognition use:

- Find a well-lit area
- Avoid shadows and light sources that cast harsh shadows
- Look straight ahead (not down) toward the camera
- Cast a neutral facial expression
- Look directly at your phone when taking the photo
- Keep your phone and head upright (Don't tilt your head left or right)
- Hold your phone vertically
- Avoid having other people in the background behind you
- Ensure your whole face is visible
- Look for backgrounds that have a significant contrast with the pigmentation of your face
- If your face changes significantly, you may need to talk to your service rep to update your reference photos (growing/removing facial hair, changing/adding/removing glasses)
- Ensure there is nothing between the camera and your face
- Remove headbands, hats, sunglasses, etc.
- Move any bangs/hair that may be covering parts of your face

If you do not have your facial recognition profile setup, and you attempt to punch in when your assignment requires facial recognition, you will be shown the following screen:

< MobileUATKramer, Joshua

Assignment: Senior Customer Center #4302454634
Department: UAT On-Site Time Clock - Facial
Company | Worksite: New Mobile App UAT | TempWorks
Started on: 05/01/2026

Paycode

Reg



Face Verification Profile

This assignment requires facial verification and it appears that you do not have a face verification profile. Please set up your profile in your company's mobile app or from the Home menu in the TimeClock app.

You will be logged out after a successful punch.

Back to sign in

Note If you receive the above screen, please reach out to your service representative to assist with the setup of a facial recognition profile.

Related Articles